



CITY OF TENINO

2017 Budget

Abstract

The 2017 Budget reflects the City's improved financial condition in several ways. It is a balanced budget that represents the work, wishes, and goals of our citizens, council, staff, and the Mayor.

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City of Tenino

2017 Budget

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2017 BUDGET MESSAGE

TO: The Honorable Members of the Tenino City Council
FROM: Wayne Fournier, City of Tenino Mayor
SUBJECT: 2017 Budget

I present to you the 2017 Budget for the City of Tenino, it is a balanced budget that represents the work, wishes and goals of our citizens, council, staff and myself. Over the past year we have taken part in various planning efforts, discussions, Town Halls and retreats in an attempt to discern the level of services and investments the taxpayers of Tenino would like to make in order to stabilize and move our City forward; our proposed expenditures attempt to capture that understanding. In the following pages describing the process and funds you will notice that attempts are made to make reference to where some of the policy level and outreach decisions have been made to support the budget request and direction. Revenue projections continue to increase and with a healthy boost in property values as well as sales tax revenue we present to you the following proposal. The property tax levy for collection in 2017 is estimated to be \$279,774.00 for General Fund purposes. This minor increase, along with an increase in business activity, results in an approximately \$50,000 increase in general fund revenue despite the finalization of payments of \$25,000 a year being received from the City of Rainier.

The 2017 Budget reflects the City's improved financial condition in several ways. This improved condition has allowed us to increase our Police Department Clerk's hours back to full time and we are able to fund payments for three newly purchased patrol cars. In the 2017 Budget we begin to repair and stabilize our Law Enforcement budget after years of cuts, maintaining a three officer, one chief and one clerk, full time staff. The City continues to improve services to citizens through investments in technology, updating the municipal code, and also makes investments in our local economy by funding a part time economic development director position through a contract with the Thurston Economic Development Commission.

It is incumbent upon Governments to build reserves in the form of carryover balances. For the first time in recent history the City of Tenino has been able to place its carryover funds from the 2016 budget into its Contingency Fund 109, this will likely be supplemented by carryover in 2017 and we estimate that we will have a 10-12% general fund reserve balance through 2017, 16% being the gold standard.

The 2017 Budget makes a significant effort to invest in our community and capital facilities in ways that we as a City have not done in the past several years. You may notice that within our Municipal Capital Improvement Fund 310 we have created additional BARS codes for several of our facilities, by doing this it will better allow us to track our efforts over time to support these facilities. In 2017 we would like to use these funds for their intended purpose of making capital improvements and supporting the Tenino Comprehensive Plan, by this investment our Community and guests will see significant improvements to our historic buildings and physical surroundings. We feel that the City itself has the important job of setting a good example when it comes to being caretakers for our physical environment, by raising our standard others will follow.

The budget presented to you for consideration is balanced within existing revenue streams and provides for the health and welfare of the citizens, please consider adopting this budget for 2017.

Sincerely,

Wayne R Fournier
Mayor of the City of Tenino

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CITY OF TENINO

2017 BUDGET

This budget has been adopted as required by the Revised Code of Washington (RCW) for the operation of the City during the Fiscal Year, January 1, 2017 through December 31, 2017. This budget will assist you in understanding the budget process as required for a municipal government, as well as the goals and priorities for the City of Tenino.

This document contains basic information outlining the operating plan for the upcoming year and is designed as a working document for City staff as well as an informational tool for the citizens of Tenino. Included are fund explanations and spending parameters, which will assist the readers in understanding the budgeting philosophy and city management policies for this fiscal year.

Please feel free to contact Tenino City Hall at (360) 264-2368 if you have any questions. Your comments and suggestions for improvement are welcome.

The Budgeting Process

The City of Tenino Comprehensive Plan is the foundation for the City's operation. The annual operating budget is the primary tool for resourcing the goals and directives of the citizens of the community, as expressed by their elected Representatives, the City Council.

The City of Tenino is an optional code city, and is required to format, adopt and implement an operating budget under the Revised Code of Washington (RCW), Chapter 35A. The City operates under cash basis accounting principles, with the Council and Mayor establishing the financial planning for the ensuing fiscal year. What this means is that revenue is recognized when received, and expenditures are recognized when paid. Revenues and expenditures appropriated will determine the level of service provided by each department within the City.

Annual appropriated budgets for the City of Tenino are adopted by fund, and expenditures may not exceed the appropriations. The budget constitutes the legal authority for the expenditure of funds. These appropriations lapse at the end of each fiscal year and cannot be carried forward. This necessitates the adoption of a new budget for each year.

Legal Requirements

The official legal calendar for the development and adoption of a budget is specified by State statute. The process must begin by the second Monday in September, and must be completed by the last day of the current year.

Budgeting Policies

During the preparation of the 2017 Budget, budgetary policies were followed for the City in order to ensure that the resources of the community will be handled in the most efficient manner possible. The following budgetary policies will allow the City to manage its fiscal resources in such a manner as to ensure the continued support of essential services, as well as allowing specialized services to be provided in response to community request.

- A. The over-arching planning parameters for the City's budget are outlined in City's comprehensive financial plan, which provides for an acceptable level of service as defined by the City's goals and objectives. The base budget will be redefined every year by incorporating newly-approved programs, inflationary increases, and other uncontrollable expenses, and will be void of non-recurring expenses of the preceding year. Additional review and budget modifications may be necessary during the year for substantial changes in forecasted revenues or unexpected expenditures. Analysis and review of any new programs must be initiated prior to inception of the Council's budget review process.
- B. Revenues and expenditures for the General Fund and all operating funds shall be projected for the ensuing year.
- C. Operating budgets should provide for acceptable design, construction, maintenance and replacement of the City's capital equipment.
- D. The City will maintain its assets at an acceptable level to protect the City's capital investment and to minimize future maintenance and replacement costs to the best of its ability as both manpower and monetary resources allow.
- E. All general government current operating expenditures will be paid from current revenues and cash carried over from the prior year. Current revenues and operating expenditures will be reviewed quarterly during the year. The City will avoid budgetary and accounting procedures which balance the current budget at the expense of future budgets. All budgetary procedures will conform to existing state and local regulations.
- F. At the end of every year, year-end surpluses in the General Fund shall be used for one-time capital emergency expenditures, or dedicated to either the Contingency Fund or the Capital Improvement Fund, or both, only if:

- a. There are surplus balances remaining after all reserve and fund allocations are made. A surplus is defined as the difference between the actual beginning fund balance and the budgeted beginning fund balance. It consists of under-expenditures and excess revenues over and above the amounts included in the following annual budget.
 - b. The City has made a determination that revenues for the ensuing year are sufficient to support budgeted General Fund operations.
- G. If year-end surpluses are used to support one-time capital expenditures or the Capital Improvement Program, the funds must be appropriated by the City Council.
- H. All supplemental appropriations for programs (appropriations requested after the original budget is adopted) will only be approved after consideration of the availability of revenues.

Actual Budget Development

The budget is developed through the cooperation of all department heads within the City, in conjunction with the budgetary policies adopted by the Council. Although state law dictates the minimum criteria which must be met in order to comply with law, the criteria mandated deals primarily with deadlines for submission of information, notices, holding of public meetings, and adoption of the completed budget by ordinance.

The process for the Creation of this Budget:

Beginning in August –

Clerk-Treasurer

1. Review of year-to-date revenues and expenditures FY 2016 projected to represent a 12-month total.
2. Comparison of the previous four years expenditures and revenues on a line item basis.
3. Evaluating any trends revealed through historical data.
4. Projection of adjustments to on-going/predictable expenditures such as salary, benefits, insurance, utilities, communications, leases and long-term debt.
5. Evaluation of whether expenditures are on-going or are one-time events.
6. Request information from Department Heads for their projected needs in the coming year.

Department Heads

1. Review of historical data to project expenditures variances anticipated for upcoming budget year.
2. Analyze departmental needs for upgrade of equipment or facilities, maintenance or replacement of equipment, capital expenditures.
3. Identify any projects or unmet needs/goals from prior year.
4. Present requests to Clerk/Treasurer.

In September & October –

Clerk-Treasurer

1. Present to the Mayor for review a proposed preliminary budget for 2017.
2. Budget discussions, negotiations and changes are made working with the Mayor and Department Heads.
3. Schedule and advertise work shops and Public Hearings to review budget requests, discuss financial options available, and determine if the budget requests from each department will allow the adoption of a balanced budget which will continue to provide an acceptable level of basic services.

Mayor

1. Present to the Council the Clerk's Proposed Preliminary Budget along with the requests from the Department Heads.
2. Meet with the City Clerk-Treasurer and Department Heads to discuss, review and negotiate funding, projects and service parameters for the upcoming year.
3. Prepare a budget message to be included with the Preliminary Budget.

Department Heads

1. Meet with the Mayor and Clerk-Treasurer to review requests and discuss needs for the upcoming fiscal year; negotiate changes to the Proposed Preliminary Budget.

On November 8th, 2016, and again on November 22nd, 2016, Public Hearings were held on Revenue Sources for the coming year's budget, including consideration of possible increases in property tax revenues.

In November

1. November 8th the first Public Hearing was held and the Property Tax Levy, Resolution 2016-14, was adopted.
2. The first reading of Ordinance No. 867, City of Tenino 2017 Budget, was conducted following the November 22nd Public Hearing.
3. The Ad Valorem Tax Levy was certified to the Thurston County Assessor on November 23rd, 2017.

In December

1. After a second reading of Ordinance No. 867, the budget was formally adopted during a Regular meeting of the Tenino City Council on December 13, 2016.

ELECTED OFFICIALS

Incorporated on July 19, 1906, Tenino operated under the laws applicable to a Fourth Class City until July 29, 1990. At that time, the Town of Tenino became a Non-Charter Code City. This was accomplished by adopting Ordinance #479 following the proper referendum measures. As such, the City of Tenino functions under RCW, Chapter 35A.

The City of Tenino has a Mayor/Council form of municipal government. This means the Mayor is the Chief Executive of the City, and the Council, comprised of five positions at large, is the legislative arm of the City Government. In this form of government, policy and administration is separated. All legislative and policy-making powers are vested in the Council. The administrative authority, including a veto power, is vested in the Mayor. Council elects a Council member to serve as Mayor Pro-Tempore in the event the Mayor is unavailable. The following is a short description of the responsibilities of these elected officials.

Mayor: In the City of Tenino, the Mayor does not have regular working hours. To keep abreast of City business, the Mayor makes regular contact with the department heads: the Clerk-Treasurer, the Public Works Director, and the Police Chief.

The Mayor is the authorized signatory for the City, which includes checks, ordinances, minutes, resolutions, proclamations, and contractual agreements. The Mayor is responsible for the conduct of all regular and special meetings, executive sessions, and administering of oaths of office. With proper written notice, the Mayor may call a special council meeting.

The Mayor is also responsible for ensuring departmental compliance with all statutes, ordinances, resolutions, and policies adopted by the City. At the discretion of the Mayor, all or some of these duties can be delegated to the appropriate department head. All city employees who are not protected by Civil Service guidelines are considered "at will", and work at the pleasure of the Chief Executive, the Mayor.

The Mayor is the official representative of the City for various groups, committees and associations. A representative from the Council may be appointed by the Mayor to serve in his/her place in these various organizations.

Mayor Pro-Tempore: Each January, the Council elects one member from their number to serve as Mayor Pro-Tempore in the event the Mayor is not available. The Mayor Pro-Tempore presides at meetings of the council, administers oaths, and signs instruments in the absence of the Mayor. A council member acting as Mayor Pro-Tempore generally retains his/her council member vote. The Mayor Pro-Tempore generally serves only when the Mayor's absence is temporary. If a vacancy in the office of the Mayor occurs, a Temporary Mayor would be appointed by the council.

Council: The Council is comprised of five members at large, who are elected by the constituents of the City of Tenino. As such, they are the legislative body of the City. It is the duty of the Council to gather information, discuss and make decisions regarding official city policy and law (ordinance). Regular meetings are held twice a month on the second and fourth Tuesdays. This schedule exceeds the state statutory requirements of a minimum of one meeting per month. Public hearings required by RCW 35A.33.070 are conducted by the Council, and officiated by the Mayor. Council also adopts ordinances; passes resolutions; sets utility rates, user fees, license and permit fees, and ad valorem taxes; sets staffing levels and employee salaries; and authorizes the Mayor to enter into contractual agreements. Council adopts the annual budget and reviews the annual report. All final decisions regarding annexations, zoning amendments, subdivisions, comprehensive plan amendments, and street vacations are made by Council. Payment of all vouchers is approved by Council. A majority vote of the Council, along with proper public notice, may call a special meeting or an executive session.

2017 Elected Officials and Terms of Office

Name	Position	Term
Wayne Fournier	Mayor	11/24/15 – 12/31/19
Sirena Painter	Council No. 1	11/26/13 – 12/31/17
Dave Watterson	Council No. 2	1/01/16 – 12/31/19
John O'Callahan	Council No. 3	1/01/14 – 12/31/17
Craig Lester	Council No. 4	11/26/13 – 12/31/17
Susan Copeland	Council No. 5	1/01/16 – 12/31/19

Definition of Fund Accounts

The City of Tenino is a general purpose government, and provides public safety, street improvements, parks and recreation, health and social services, and general administrative services. The City owns and operates a water system and a sewer system.

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity that identify the City's assets, liabilities, fund equity, revenues (income) and expenditures (expenses), as appropriate. The City resources are allocated to, and accounted for, in individual funds, depending on their intended purpose. Governmental fund operating statements focus on measuring changes in financial position, rather than net income. They present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets (cash).

Governmental Type Fund (000 to 100 series):

This is the primary operating fund of the City of Tenino. It accounts for all financial resources except those required or elected to be accounted for in another fund.

Fund 001 – General Fund

REVENUES

The general government fund is comprised of revenues received from a combination of taxes, state-shared revenues, and miscellaneous fees derived from charges for services. The following is a summary of these types of revenues:

TAXES

Property Taxes

The Thurston County Treasurer acts as the official agent to collect all property taxes levied within Thurston County for all taxing authorities. Collections are distributed by the 10th day of the month following the receipt of the collections. Property tax revenues are recognized when cash is collected. Delinquent taxes are considered fully collectible because a lien affixes to the property when taxes are levied.

Retail Sales Taxes

The City of Tenino licensed approximately 144 businesses in 2016, 140 businesses in 2015 and 124 in 2014. The retail sales tax rate within the City of Tenino is 7.9%, of which the City realizes 1.3%.

Gambling/Local Criminal Justice Taxes

There are three establishments in the City that currently offer pull-tab gaming. Predicting revenues from these have been difficult because of the uncertainty of the economy and the citizen participation in gambling.

Business Taxes

Utility taxes vary on a year-to-year basis. The City assesses a 6% Utility Tax and a 2% Business & Occupation (B&O) Tax.

LICENSES/PERMITS

Business Licenses and Permits

Charges for business licenses are \$50 for a new license and \$40/yr for renewals.

Franchises

The City of Tenino currently has two telecommunication contracts; AT&T and Verizon for right-of-way and cell tower land lease. The City also has a non-exclusive franchise agreement with Comcast.

STATE SHARED REVENUES

The State of Washington acts as the Agent for the City in respect to the disbursement of the City's portion of State-generated revenues. The most significant of these revenues are:

City Assistance
DUI Enforcement

Criminal Justice
Liquor Excise Tax

Marijuana Enforcement
Liquor Control Board

CHARGES FOR SERVICES

General Services

The City of Tenino charges for services, such as providing police reports, traffic school, fees for planning services and park facility charges.

FINES & FORFEITURES

Fines & Forfeitures

The City of Tenino collects some fees through the Municipal Court for individuals who have been found to have broken the law. The majority of the fees charged are remitted to the State and the County; however, a portion is kept by the local jurisdiction.

MISCELLANEOUS REVENUES

Miscellaneous Revenue

The City of Tenino receives some miscellaneous income for things such as interest for investing resources, camping fees, use of the Quarry House, and miscellaneous donations.

EXPENDITURES

Legislative& Executive

Expenditures for the legislative branch of the City include a small salary for the Mayor, and Council as well as funding for Council supplies, training, travel, City advertising and election expenses.

Municipal Court

The Municipal Court is responsible for the processing of all infractions and citations issued by the Tenino Police Department. This processing includes the scheduling of all court hearings for defendants, maintenance of all related case files including input into the DISCIS automated information system, preparation of all fine payment notices, receipt of payments made for court imposed fines and forfeitures, reporting for the transmittal of fees to county and state agencies, maintenance of separate banking/checkbook functions, all resulting correspondence, as well as research and documentation of each case status.

Expenditures for this department are comprised of a part-time court clerk, plus a small percentage of the Administrative Clerks time to help with court and the Clerk-Treasurer's time for administrative services. Also included are the costs of the court for the municipal judge, supplies, and small equipment, training, travel, printing and communication expenses.

Administration

The Administration Department for the City of Tenino is responsible for the day-to-day operation of City Hall. The current staffing for City Hall is comprised of the Clerk/Treasurer and 2 clerks all sharing responsibilities for other departments.

The Administrative Department is responsible for customer service and assistance, receipting, depositing, investing, accounting for all funds received, budget preparation, monitoring and modifications, preparation of the annual report and assistance with biannual audits. They also are responsible for all Records Management and Secretarial duties. Additionally, processing of payroll, accounts payable, reservation of City facilities, and support services for the City Council.

Central Services

Central Services has been divided into two sections; 1) Central Services – General and 2) Central Services – Maintenance. The General section is under the direction of the Clerk-Treasurer and the Maintenance section is under the Public Works Director. The Public Works Director is responsible for the maintenance, repair and improvement of all City owned buildings. These buildings include City Hall, Tenino Timberland Library, Police Department, and Tenino Depot Museum, Quarry House, Maintenance Shop and all other miscellaneous facilities. Additionally, Central Services tracks word processing, data processing and printing and copying costs for the City.

Law Enforcement

The 2017 law enforcement department will realize a substantial increase to support three full-time Police Officers, one full time Police Chief, and one full-time Police Clerk. The police department also fosters and encourages a small contingent of volunteer reserve officers. The reserve officers assist a second officer in the patrol car and for special events. Reserve officers must maintain a degree of performance and twenty volunteer hours each month in order to remain certified. This year's budget also includes funding for additional services (like an "internet safe zone" for those who need a safe place to conduct the transfer of property sold over the internet), as well as computer hardware, software, and connectivity, and the replacement of out-dated equipment.

Fire Services

Fire services for the City of Tenino are provided through contract with Thurston County Fire District #12 (TCFD #12).

All fire inspections for businesses located within the City limits of Tenino are provided through this contract.

Physical Environment

Services for the physical environment of the City of Tenino include a contract with the Olympic Region Clear Air Agency.

Also included in physical environment services is animal control for the community. The City of Tenino has a small local kennel that holds dogs for a short period of time. The City does not include services for stray cats. Local volunteers work to find homes for unclaimed animals, and assist with the care of incarcerated dogs. If animals are not retrieved during this short period, they are transported to the County Animal Control Agency.

Animal control services are provided by the Public Works Department.

Economic Environment

The Tenino Building Department issues permits for construction and remodel projects and works with other City departments and the Planning Commission to ensure consistent and comprehensive compliance to the Tenino Municipal Code.

The City contracts with the Thurston Regional Planning Council for its planning needs. The contract includes the presence of a professional Community Planner every other Tuesday, from 8:00 a.m. through 12:00 p.m.

The City has its own Planning Commission, which is comprised of five members and is responsible for the review of all applications received for zoning and land use issues. These issues including zoning variances, conditional use permits, short plats, large lot subdivisions and boundary line adjustments. The Planning Commission

presents recommendations to the Tenino City Council for final approval on all issues except street vacations.

The City also contracts with the Thurston Economic Development Council for professional services related to the promotion of, and planning for, economic development within the Tenino Urban Growth Area.

Mental & Physical Health

Mental and Physical Health services are available to the citizens of Tenino through an intergovernmental agreement with the Thurston County Department of Social and Health Services. This agreement allows for the use of the monthly Health Mobile, as well as social services to assist in the treatment of alcoholism and drug dependency.

Fees for public health services are calculated on a per capita basis. Social services are calculated based upon a percentage formula of the liquor excise taxes received by the City.

Culture and Recreation

There are three departments that provide culture and recreational facilities for the City of Tenino, not including the Parks Department, which follows this section. The three departments included in this section are:

Library

Library services for the City are obtained through an agreement with the Timberland Regional Library services. In exchange for building operation and maintenance by the City, materials and staffing are provided by the Timberland Regional Library.

Tenino Depot Museum

Staffed and operated through volunteer members of the South Thurston County Historical Society (S.T.C.H.S), the Tenino Depot Museum is housed in the former Burlington Northern Train Depot, which was donated to the City and relocated to its present location within the Tenino City Park. The Museum is constructed of Tenino Sandstone, and has been placed adjacent to the old abandoned Burlington Northern Tenino to Yelm Prairie Line. This abandoned rail spur was purchased by the Thurston County Parks and Recreation Department during 1994 to be used as part of the Rails-to-Trails program.

In 2002, the STCHS organization received a donation of a building that served as what is known as the Ticknor School from Thurston County Fire District #12. In 2003, the building was moved from its site in the Skookumchuck Valley to the Tenino City Park adjacent to the Depot Museum and has become part of that historic display.

Tenino Quarry House

The Tenino Quarry House serves as the Community Center for Tenino and is the meeting place for a variety of clubs and organizations. This building is located within

the scenic City Park, adjacent to the Quarry Swimming Pool. The Quarry House was the original family home of the owners of the Tenino Sandstone Company, and remains in its original location. The building was constructed with rough sandstone pillars at the entrance. A few paces from the steps are the remnants of a once elaborate sandstone porch.

General Parks

The City of Tenino has approximately 44 acres of land designated as parks. The majority of this property is located along the southern boundary of the City, and is bisected by the abandoned Tenino to Yelm Prairie Line, as described above. Tenino's park facilities meet the recommendations for park sizes as established by the National Recreation and Parks Association. The park facilities are maintained and under the supervision of the Public Works Department.

The City Park is the site of the former Tenino Stone Company quarry and office. In addition to park and recreation uses, with the former quarry office (Quarry House) being utilized as a community center, the city park is the site of the Quarry Swimming Pool.

In 2010 the land above the Quarry Pool was acquired from Weyerhaeuser to protect the forest and hillside behind the pool. This acquisition is the result of a multi-year project working with Weyerhaeuser; funding was provided by State and Federal Grants and fundraising activities of local volunteers.

There are also four ball fields, picnic/play areas, primitive overnight camping facilities, and the multi-user concession/bathroom facilities that were completed during 1994.

This year's budget includes a modest increase in funds in order to remediate the significant damage caused by flooding over the course of the last several years.

Fund 002 - Pool

At the request of the City Council, the Quarry Pool is separated from the General Fund for accounting. The Quarry Pool is part of the Park System maintained and supervised by Public Works. This pool is the actual site of the sandstone quarry for the Tenino Stone Company. Abandoned when quarrying activities struck the aquifer, the old quarry has been developed as a swimming pool. The eastern end of the quarry has been filled and developed into a graduated depth wading pool, which qualifies as a swimming pool by the health department standards, including chlorinated water. The middle portion of the quarry remains in its natural state, with a depth of 25', and is available for swimming during the operating hours of the pool. The remaining western end of the quarry is off limits, as portions of it are approximately 85' deep, and still contain the quarrying equipment that was abandoned when the aquifer was struck. Since the pool is fed by springs into the aquifer, it is classified as an inland lake.

Funding to operate the pool is derived from donations, entrance fees during pool operating hours and cash transfers from the General Fund.

Special Revenue Fund Type (100):

These funds account for revenue that is legally restricted because they are derived from specific taxes, grants, or other sources and is designated to finance particular activities of the City.

Fund 101 - Streets

There are approximately 17 miles of roadways within the city. These roadways are comprised of three functional classifications of: Minor Arterial, Major Collector, and Local Access Streets. There are 4 miles of roadways classified as Minor Arterial, for which the city is not responsible for the upkeep. The remaining 13 miles are comprised of 4 designated as Major Collector, and 9 as Local Access. The City is responsible for the maintenance of these roadways.

Most of the Local Access roadways within the city have a chip-sealed surface, and serve relatively light traffic loads, with the exception of Garfield, Howard, Lincoln and Central Streets, which are part of the local school bus route and receive heavy traffic.

This year's budget includes a substantial increase in funds to allow the Department of Public Works to focus their efforts this year on the upkeep of the roadways within the City. The services necessary for this upkeep includes seal coating, street sweeping, pothole patching, storm drain maintenance, snow and ice control, and the maintenance/repair of all traffic control signs.

Fund 109 - Contingency

The Contingency fund is a Special Revenue Type Fund. The purpose of this fund is to provide resources to funds, which cannot financially meet required expenses. Any use of these funds must be specifically approved by the City Council

In previous years there have been modest amounts held in this fund to defray unexpected expenditures.

This is an important fiscally responsible tool. The City recognizes that it is especially important to have reserve funds in times of financial instability, and commits to contributing to this fund on an annual basis even if the contribution is minimal, therefore, this year's budget includes a modest transfer of funds from the General Fund as a hedge against uncertainty.

Fund 110 - Community Development

The Community Development Fund is a Special Revenue Fund Type. This fund is used for financing Growth Management mandates, as well as projects to improve and develop the community.

This fund, which does not currently contain any assets, is used when the City becomes the recipient of grant monies specifically designated for community development.

Capital Project Fund (300 series):

These funds account for financial resources which are designated for the acquisition or construction of general government capital improvements.

Fund 310 - Municipal Capital Improvement

The Municipal Capital Improvement Fund is a Capital Project type fund and is used to provide for the acquisition of capital assets, as well as the improvement or maintenance of existing capital assets.

The City receives a local real estate excise tax (REET) available to cities that are planning under the Growth Management Act. The City may collect up to a .5% tax that will help fund any capital purpose identified in a capital improvement plan.

Proprietary Fund Type (400 series):

These funds are classified as Enterprise Funds and account for operations that are organized to be self-supporting through user charges. Enterprise Funds are established to account for operations that are financed and operated in a manner similar to private business, where the intent is that the costs of providing goods or services to the general public on a continuing basis must be financed or recovered through user charges. State law requires these funds to be totally self-supporting.

Fund 401 – Water Fund

The Water Fund is proprietary fund type. This fund is used for the provision of water services, and the maintenance and upkeep of the City water system.

As a proprietary type fund, this Fund is required by state law to be totally self-supporting, through the implementation of user fees. Revenues are primarily based on fees for water; other revenue comes from hook-up charges, late fees, hydrant rentals, and investment interest. When necessary for capital projects, the Water Fund may legally apply for, and receive, loans and/or grants. Any such loans must be repaid from revenues received through the provision of services from the Fund.

Appropriations for expenditures include supplies, utilities, salaries, benefits, inter-fund transfers, and miscellaneous charges.

Fund 402 - Stormwater Fund

The Stormwater Fund is a Special Revenue Fund type. Created in 1995 as a result of identified needed capital facilities improvements through the Comprehensive Plan, this fund has been established for use in planning, design, and construction of a new stormwater drainage system.

Revenues received within this fund are through inter-fund transfers from Fund #401.

Storm water work is often times part of street improvements.

Fund 403 - Sewer Reserve Fund

The Sewer Reserve Fund is a Debt Service Fund type. This fund was created for the accumulation of resources to enable payments of principal, interest, and related costs for the city's outstanding long-term (bonded) debt from USDA Water and Sewer Bond.

Revenues for this fund are received through inter-fund transfers from Fund #410 (Sewer fund). All other revenues are received from investment interest only.

In addition to monthly transfers to ensure there are funds for the semi-annual bond repayments, USDA requires a monthly transfer of \$834.00 to accrue \$10,008 each year for a total of 10 years to be used for Short-Lived Asset reserves.

Fund 410- Sewer Fund

The Sewer Fund is proprietary fund type. This fund is used for the provision of sewer services, maintenance, and upkeep of the City sewer system. The sewer system revenue and expenditures will be kept separate.

As a proprietary type fund, this Fund is required by state law to be totally self-supporting, through the implementation of user fees. Revenues are primarily based on fees for sewer; other revenue comes from hook-up charges, late fees, and investment interest. When necessary for capital projects, the Sewer Fund may legally apply for, and receive, loans and/or grants. Any such loans must be repaid from revenues received through the provision of services from the Fund.

Appropriations for expenditures include supplies, utilities, salaries, benefits, inter-fund transfers, debt services and miscellaneous charges.

In 2015 the City of Tenino contracted for a utility rate study. The results of that study were provided to the City in August of 2016 and the recommendations of that study have been incorporated into this budget.

Fund 420 - Water Capital Improvement

The Water Capital Improvement Fund is a Capital Project Fund type. As such, this fund will be used for the development and implementation of improved water and sewer facilities for the City of Tenino.

Revenue for the Fund are received from new hook up fees for new construction as well as transfers from the Fund #401 and any interest earned from investments.

In 2000 the City began putting funds aside in this fund for a back-up water source and this year's budget includes funding for a new well (Well #3).

Fund 421 - Sewer Capital Improvement

The Sewer Capital Improvement Fund is a Capital Project Fund type. This fund was created when the City was building its wastewater treatment plant and the sewer collection system to connect customers to the plant and was originally known as the Sewer Construction Fund. Now that construction is complete, the system must be maintained and improved. As such, this fund is now used exactly like the other capital improvement funds, but for the express purpose of making capital expenditures to both the wastewater treatment plant, the collection system, and other capital expenditures in support of sewer operations.

Glossary of Budgetary Terms

BARS	Budgeting, Accounting and Reporting System as developed by the State Auditor's Office. This system is required for all governmental entities within the State of Washington.
Benefit	In relation to benefits paid by the City for employees. These benefits include: Retirement, Social Security, Medicare, Worker's Compensation, Medical Insurance, Vision Insurance and Dental Insurance.
Capital Facilities Plan	(CFP) The plan or schedule of project expenditures for public facilities and infrastructure sources of funding and timing of work over a multiple year period.
Capitol Project	The largely one-time cost for acquisition, construction, improvement, replacement, or renovation of land, structures and improvements thereon.
Capitol Requirements	A plan or schedule of project expenditures for public facilities and infrastructure sources of funding and timing of work over a one-year period.
Cash Basis Accounting	Revenue is acknowledged when received. Likewise, expenses are recorded when payment is issued.
Comprehensive Plan	The purpose of the plan is to 1) catalog existing conditions within the City, 2) provide policy and direction regarding future development, and 3) specify how to get there from here. It is the official policy document that will guide future development of the City of Tenino.
Clerk-Treasurer	Washington State Law requires each city or town to have a City Clerk to perform administrative operations for the entity. The City Clerk is the certifying official of the City. The City of Tenino has combined the functions of City Clerk with those of the City Treasurer, who is responsible for accurate financial records and handling of city investments.
Debt Service	The annual payment of principal and interest on the City's indebtedness. Bonds are issued to finance the construction of capitol projects such as public buildings, parks, roads, storm sewers and water system improvements.
Fees	A general term used for any charge for services levied by government associated with providing a service, permitting an activity, or imposing a fine or penalty. Major types of fees

	include business and non-business licenses, fines, and user charges.
Fines and Forfeitures	Revenue category which primarily includes court, police, traffic and parking fines and forfeitures.
General Obligation Bond	Bonds for which the full faith and credit of the insuring government are pledged for payment.
IIMC	International Institute of Municipal Clerks. Educational programs for certification and professionalism of City Clerks. Certified Municipal Clerks (CMC) status is achieved once, after completing several areas of education, experience and professional involvement. Continuing professional educational development is achieved through the Professional Development Academy Classes.
Inter-Governmental Revenues	Revenue from other governments, primarily state shared revenue.
Legal Notices	The City is required to publish certain items in the official newspaper of record for the City. The Tenino Independent is the paper of record for the City. All Public Hearings, Ordinances, Requests for Project Bids, and certain Resolutions are required by RCW to be published.
Licenses and Permits	Revenue category that includes building permits, business and amusement licenses and any other miscellaneous license or permit.
LID	Local Improvement District or Special Assessments made against certain properties to defray part or all of the cost of a specified improvement or service deemed to primarily benefit those properties.
Operating Expense	An operations plan, expressed in financial terms, by which an operating program is funded for a single fiscal year.
Preliminary Budget	The recommended and unapproved City budget submitted to the City Council and public in October and November of each year.
RCW	Standard abbreviation for the Revised Code of Washington.

Revenue	Income received by the City in support of the program of services to the community. Includes such items as property taxes, fees, user charges, grants, interest income and miscellaneous fees.
Revenue Bonds	Bonds issued pledging future revenues, usually water, sewer, garbage, or storm water charges to cover debt payments in addition to operating costs.
Salaries and Wages	All City employees are paid. Exempt employees are paid a salary. Non-exempt employees are paid a salary based on their hourly wage. All part-time positions are paid hourly wages. Exempt employees are not entitled to comp time or overtime. Non-exempt employees are paid per hour worked. Over-time is paid after a specified number of hours within a specific period.
Standard Work Year	2,080 hours, or 260 days, is the equivalent of one work year.
Supplemental Appropriation	An appropriation approved by the Council after the initial budget appropriation. Supplemental appropriations are approved by Council during the year and a budget amendment ordinance is passed to amend the budget for those appropriations.
User Charges	The amount the City receives for the provision of services and commodities, or the performance of specific services benefiting the person charged. User charges tend to be voluntary in nature, in contract to mandatory property and income taxes. Citizens only pay user charges when a specific service is received.

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Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 00 00 00	Beginning Balance	201,685.00	0.00	201,685.00	0.0%
308 Beginning Balances		201,685.00	0.00	201,685.00	0.0%
310 Taxes					
311 10 00 00	Real & Personal Property Taxes	279,774.00	0.00	279,774.00	0.0%
313 11 00 00	Sales & Use	190,000.00	0.00	190,000.00	0.0%
313 71 00 00	Local Criminal Justice	26,000.00	0.00	26,000.00	0.0%
316 10 00 00	Business And Occupation Taxes	45,000.00	0.00	45,000.00	0.0%
316 41 00 00	Business Utility Tax-electri	100,000.00	0.00	100,000.00	0.0%
316 42 00 00	Utility Tax - Water	15,000.00	0.00	15,000.00	0.0%
316 44 00 00	Utility Tax-Sewer	47,000.00	0.00	47,000.00	0.0%
316 45 00 00	Business Utility Tax-garbage	14,000.00	0.00	14,000.00	0.0%
316 46 00 00	Business Utility Tax-tv/cabl	38,000.00	0.00	38,000.00	0.0%
316 47 00 00	Business Utility Tax-telepho	40,000.00	0.00	40,000.00	0.0%
316 81 00 00	Gambling Taxes	2,800.00	0.00	2,800.00	0.0%
317 40 00 00	Forest Excise Tax	352.00	0.00	352.00	0.0%
319 60 00 00	Gambling Tax Penalties	0.00	0.00	0.00	0.0%
319 80 00 00	Utility Tax Penalties	0.00	0.00	0.00	0.0%
310 Taxes		797,926.00	0.00	797,926.00	0.0%
320 Licenses & Permits					
321 91 00 00	Franchises	0.00	0.00	0.00	0.0%
321 91 01 00	Right Of Way Fee - Verizon	8,312.00	0.00	8,312.00	0.0%
321 99 00 00	Business Licenses - New	1,700.00	0.00	1,700.00	0.0%
321 99 01 00	Business License Renewal	4,300.00	0.00	4,300.00	0.0%
322 10 00 00	Building Permits	20,000.00	0.00	20,000.00	0.0%
322 10 01 00	Septic Permit Review	0.00	0.00	0.00	0.0%
322 30 00 00	Animal License	800.00	0.00	800.00	0.0%
322 90 00 00	Parades / Special Events	1,100.00	0.00	1,100.00	0.0%
359 49 00 00	Business License Penalties	400.00	0.00	400.00	0.0%
320 Licenses & Permits		36,612.00	0.00	36,612.00	0.0%
330 State Generated Revenues					
331 16 60 00	Bulletproof Vest Partnership Program	0.00	0.00	0.00	0.0%
334 00 40 00	GMA Grant	0.00	0.00	0.00	0.0%
334 01 10 00	Training Grant - Academy	0.00	0.00	0.00	0.0%
334 01 10 02	WASPC Traffic Safety Grant	0.00	0.00	0.00	0.0%
336 00 98 00	City Assistance	20,000.00	0.00	20,000.00	0.0%
336 06 21 00	Criminal Justice - Populatio	1,000.00	0.00	1,000.00	0.0%
336 06 26 00	Criminal Justice - Special Programs	1,846.00	0.00	1,846.00	0.0%
336 06 41 00	Marijuana Enforcement	1,300.00	0.00	1,300.00	0.0%
336 06 51 00	Dui Cities	510.00	0.00	510.00	0.0%
336 06 94 00	Liquor Excise Tax	8,289.00	0.00	8,289.00	0.0%
336 06 95 00	Liquor Control Board Profits	14,999.00	0.00	14,999.00	0.0%
337 00 00 00	Police OT Reimbursment	0.00	0.00	0.00	0.0%
337 00 00 01	TOGETHER! Law Enforcement Grant	0.00	0.00	0.00	0.0%
341 49 00 00	Court Costs	0.00	0.00	0.00	0.0%
342 10 02 00	Law Enforcement Sevices	0.00	0.00	0.00	0.0%

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Revenues		Amt Budgeted	Revenues	Remaining	
330 State Generated Revenues					
330 State Generated Revenues		47,944.00	0.00	47,944.00	0.0%
340 Charges For Services					
341 33 00 00	Compliance Fee	200.00	0.00	200.00	0.0%
341 33 02 00	Warrant Cost	600.00	0.00	600.00	0.0%
341 33 03 00	Court Admin Cost	350.00	0.00	350.00	0.0%
341 35 00 00	Photocopies	50.00	0.00	50.00	0.0%
341 35 01 00	Police Reports	125.00	0.00	125.00	0.0%
341 49 00 01	Court Conv Fee	25.00	0.00	25.00	0.0%
341 95 00 00	Legal Services	375.00	0.00	375.00	0.0%
342 33 00 00	Probation Fees	35.00	0.00	35.00	0.0%
342 33 06 00	Traffic Safety School	4,000.00	0.00	4,000.00	0.0%
342 36 00 00	Housing And Monitoring Of Prisoners	150.00	0.00	150.00	0.0%
342 36 00 21	Electronic Home Monitoring	0.00	0.00	0.00	0.0%
342 37 00 00	Booking Fees	3,000.00	0.00	3,000.00	0.0%
343 30 00 00	Sales Of Electricity Solar Incentive	0.00	0.00	0.00	0.0%
345 81 00 00	Zoning & Subdivision Fees	1,500.00	0.00	1,500.00	0.0%
345 83 00 00	Plan Check Fees	8,000.00	0.00	8,000.00	0.0%
347 30 01 00	Ball Field Fees	355.00	0.00	355.00	0.0%
355 21 00 00	Crim Conv Fee	100.00	0.00	100.00	0.0%
340 Charges For Services		18,865.00	0.00	18,865.00	0.0%
350 Fines & Forfeitures					
352 30 00 00	Mandatory Insurance Cost	304.00	0.00	304.00	0.0%
353 10 00 00	Traffic Infractions	12,500.00	0.00	12,500.00	0.0%
354 00 00 00	Parking Infractions	50.00	0.00	50.00	0.0%
355 20 00 00	DUI Patrol Remittance	1,800.00	0.00	1,800.00	0.0%
355 80 00 00	Criminal Traffic	6,900.00	0.00	6,900.00	0.0%
356 50 00 00	Investigative Fund Assessments	0.00	0.00	0.00	0.0%
356 90 00 00	Criminal Non-traffic	2,600.00	0.00	2,600.00	0.0%
356 90 01 00	Animal Penalty Fees	0.00	0.00	0.00	0.0%
357 33 00 00	Public Defense Cost	3,600.00	0.00	3,600.00	0.0%
357 37 00 00	Court Cost Recoup	100.00	0.00	100.00	0.0%
359 10 00 00	B&O Penalties	2,500.00	0.00	2,500.00	0.0%
350 Fines & Forfeitures		30,354.00	0.00	30,354.00	0.0%
360 Misc Revenues					
361 11 00 00	Investment Interest	1,086.00	0.00	1,086.00	0.0%
361 40 00 00	Sales Interest	71.00	0.00	71.00	0.0%
361 40 01 00	D/M Interest Income	304.00	0.00	304.00	0.0%
362 40 01 00	Camping Fees	2,000.00	0.00	2,000.00	0.0%
362 40 02 00	Quarry House Rent	4,600.00	0.00	4,600.00	0.0%
362 40 04 00	Concession Stand Rental	190.00	0.00	190.00	0.0%
362 40 05 00	Food Warehouse Rental	1,800.00	0.00	1,800.00	0.0%
367 11 00 00	WA Sheriff's & Police Chiefs Association	0.00	0.00	0.00	0.0%
367 11 02 00	Library Donations	0.00	0.00	0.00	0.0%
367 11 03 00	Park Donations	0.00	0.00	0.00	0.0%
367 11 04 00	Ballfield Donations	0.00	0.00	0.00	0.0%
367 11 05 00	Police Vest Donation	0.00	0.00	0.00	0.0%
367 11 06 00	AWC Loss Control Grant	2,000.00	0.00	2,000.00	0.0%

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Revenues	Amt Budgeted	Revenues	Remaining	
360 Misc Revenues				
367 11 07 00 Museum Donation	0.00	0.00	0.00	0.0%
367 11 08 00 AWC Travel Reimbursement	0.00	0.00	0.00	0.0%
367 11 10 00 Animal Shelter Donation	0.00	0.00	0.00	0.0%
369 10 01 00 Surplus Property Sale	2,000.00	0.00	2,000.00	0.0%
369 30 00 00 Confiscated And Forfeited Property	0.00	0.00	0.00	0.0%
369 40 01 00 Judgments And Settlements-Rainier Police Contract	25,000.00	0.00	25,000.00	0.0%
369 40 12 00 Restitution	901.00	0.00	901.00	0.0%
369 91 00 00 Other Miscellaneous Revenue	0.00	0.00	0.00	0.0%
369 91 01 00 Court Overpayment	0.00	0.00	0.00	0.0%
369 91 03 00 NSF Fee	0.00	0.00	0.00	0.0%
369 91 81 00 Cashier's Overage/Shortage	0.00	0.00	0.00	0.0%
360 Misc Revenues	39,952.00	0.00	39,952.00	0.0%

380 Non Revenues

381 10 02 00 Interfund Loan From Fund #401	0.00	0.00	0.00	0.0%
386 12 00 00 Crime Victims Compensation	500.00	0.00	500.00	0.0%
386 83 00 00 Emergency Medical Services	500.00	0.00	500.00	0.0%
386 83 05 00 EMS/Trauma	2,088.00	0.00	2,088.00	0.0%
386 83 07 00 Auto Theft	2,000.00	0.00	2,000.00	0.0%
386 83 32 00 Trama Brain Injury	400.00	0.00	400.00	0.0%
386 88 00 00 PSEA 3	250.00	0.00	250.00	0.0%
386 89 00 00 State Remittances--Crime Lab Analysis	0.00	0.00	0.00	0.0%
386 89 09 00 WSP Highway Account	425.00	0.00	425.00	0.0%
386 89 14 00 Highway Safety	125.00	0.00	125.00	0.0%
386 89 15 00 Death Investigation	77.00	0.00	77.00	0.0%
386 91 00 00 Public Safety/education PSEA 1	13,100.00	0.00	13,100.00	0.0%
386 92 00 00 PSEA 2	6,400.00	0.00	6,400.00	0.0%
386 97 00 00 JIS	3,700.00	0.00	3,700.00	0.0%
386 99 02 00 School Zone Safety	500.00	0.00	500.00	0.0%
389 00 00 00 Deposit / Facility Rental	2,500.00	0.00	2,500.00	0.0%
389 00 00 01 Deposit / Land Use	75.00	0.00	75.00	0.0%
389 00 00 02 Deposit / Special Events	1,000.00	0.00	1,000.00	0.0%
389 00 00 03 To Be Recoded	0.00	0.00	0.00	0.0%
389 00 00 15 Sales Tax To Be Remitted To DOR	100.00	0.00	100.00	0.0%
389 00 01 00 Building Code Fees	100.00	0.00	100.00	0.0%
389 00 06 00 Hydrant Meter Deposit	500.00	0.00	500.00	0.0%
389 99 99 99 Cash In Transit	0.00	0.00	0.00	0.0%
380 Non Revenues	34,340.00	0.00	34,340.00	0.0%

390 Other Revenues

395 20 00 00 Insurance Settlement	0.00	0.00	0.00	0.0%
390 Other Revenues	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 00 01 00 Interfund Loan - Fund #110	0.00	0.00	0.00	0.0%
397 02 01 00 Operating Transfer To Close Fund 201	0.00	0.00	0.00	0.0%
397 06 31 00 Operating Transfer - Closing Fund 630	0.00	0.00	0.00	0.0%
397 95 00 00 Interfund Transfer - #109	0.00	0.00	0.00	0.0%

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Revenues	Amt Budgeted	Revenues	Remaining
397 Interfund Transfers			
397 Interfund Transfers	0.00	0.00	0.00 0.0%

005 Park

330 State Generated Revenues

337 03 80 00 Port Of Olympia Grant - Olympia St.	5,000.00	0.00	5,000.00 0.0%
330 State Generated Revenues	5,000.00	0.00	5,000.00 0.0%
005 Park	5,000.00	0.00	5,000.00 0.0%

Fund Revenues:	1,212,678.00	0.00	1,212,678.00 0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
511 Legislative			
511 30 44 00 Advertising & Publications	468.00	0.00	468.00 0.0%
511 40 41 00 Professional Services - Leader Wkshp	2,500.00	0.00	2,500.00 0.0%
511 40 42 00 Communications	589.00	0.00	589.00 0.0%
511 60 10 00 Council Stipend	4,500.00	0.00	4,500.00 0.0%
511 60 20 00 Benefits	365.00	0.00	365.00 0.0%
511 60 31 00 Supplies	676.00	0.00	676.00 0.0%
511 60 42 00 Communication	150.00	0.00	150.00 0.0%
511 60 43 01 Travel/lodging/meals	1,000.00	0.00	1,000.00 0.0%
511 60 43 02 Education & Travel	500.00	0.00	500.00 0.0%
514 40 51 00 Election Services	2,840.00	0.00	2,840.00 0.0%
511 Legislative	13,588.00	0.00	13,588.00 0.0%

512 Judicial

512 50 10 00 Salaries & Wages	25,721.00	0.00	25,721.00 0.0%
512 50 20 00 Benefits	7,202.00	0.00	7,202.00 0.0%
512 50 31 00 Office Supplies	500.00	0.00	500.00 0.0%
512 50 35 00 Small Tools And Equipment	125.00	0.00	125.00 0.0%
512 50 42 00 Telephone & Communications	2,985.00	0.00	2,985.00 0.0%
512 50 43 00 Travel/lodging/meals	500.00	0.00	500.00 0.0%
512 50 49 00 Dues/membership/misc	150.00	0.00	150.00 0.0%
512 50 49 01 Printing	250.00	0.00	250.00 0.0%
512 Judicial	37,433.00	0.00	37,433.00 0.0%

513 Executive

513 10 10 00 Executive - Mayor Stipend	7,200.00	0.00	7,200.00 0.0%
513 10 20 00 Executive - Personnel Benefits Mayor	550.00	0.00	550.00 0.0%
513 10 43 01 Executive - Travel	500.00	0.00	500.00 0.0%
513 Executive	8,250.00	0.00	8,250.00 0.0%

514 Finance

514 20 10 00 Salaries & Wages	28,923.00	0.00	28,923.00 0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
514 Finance			
514 20 20 00 Benefits	8,099.00	0.00	8,099.00 0.0%
514 20 31 00 Supplies	1,000.00	0.00	1,000.00 0.0%
514 20 35 00 Small Equipment	250.00	0.00	250.00 0.0%
514 20 41 00 Professional Services	1,000.00	0.00	1,000.00 0.0%
514 20 42 00 Telephone & Communications	3,969.00	0.00	3,969.00 0.0%
514 20 42 01 Bank Charges	1,000.00	0.00	1,000.00 0.0%
514 20 48 00 Equipment Repair/maintenance	3,226.00	0.00	3,226.00 0.0%
514 20 49 00 Dues/memberships/misc.	100.00	0.00	100.00 0.0%
514 23 41 00 Audit Service	4,000.00	0.00	4,000.00 0.0%
514 40 43 00 Travel/lodging/meals	500.00	0.00	500.00 0.0%
514 40 49 00 Education & Training	300.00	0.00	300.00 0.0%
514 Finance	52,367.00	0.00	52,367.00 0.0%

515 Legal Services

515 32 41 01 City Attorney	35,000.00	0.00	35,000.00 0.0%
515 32 41 02 Prosecuting Attorney	12,000.00	0.00	12,000.00 0.0%
515 32 41 03 Public Defender	12,000.00	0.00	12,000.00 0.0%
515 32 41 05 Judge Fees	3,000.00	0.00	3,000.00 0.0%
515 32 41 06 Interpreter Services	600.00	0.00	600.00 0.0%
515 32 41 07 Outside Council Litigation	0.00	0.00	0.00 0.0%
515 Legal Services	62,600.00	0.00	62,600.00 0.0%

518 Central Services

518 10 41 00 Professional Services	1,500.00	0.00	1,500.00 0.0%
518 10 42 03 Internet Access Fee	0.00	0.00	0.00 0.0%
518 10 43 00 Training	700.00	0.00	700.00 0.0%
518 10 43 05 Travel And Per Diem	1,000.00	0.00	1,000.00 0.0%
518 10 48 00 Operations Contract - Dp	0.00	0.00	0.00 0.0%
518 10 48 02 Computer Maint	3,500.00	0.00	3,500.00 0.0%
518 10 49 00 Dues/misc. AWC Services	900.00	0.00	900.00 0.0%
518 10 49 01 Code Book Publications	7,500.00	0.00	7,500.00 0.0%
518 10 65 00 Communication Equipment	0.00	0.00	0.00 0.0%
518 20 10 00 Salaries / Facilities Maint.	19,083.00	0.00	19,083.00 0.0%
518 20 20 00 Benefits	5,343.00	0.00	5,343.00 0.0%
518 20 31 00 Office Supplies	1,000.00	0.00	1,000.00 0.0%
518 20 35 00 Small Equipment	250.00	0.00	250.00 0.0%
518 20 42 02 Alarm Services	362.00	0.00	362.00 0.0%
518 20 47 00 Utilities	5,000.00	0.00	5,000.00 0.0%
518 20 47 01 Food Warehouse Utilities	1,209.00	0.00	1,209.00 0.0%
518 30 31 00 Maintenance Supplies	201.00	0.00	201.00 0.0%
518 30 41 01 Custodial Supplies	353.00	0.00	353.00 0.0%
518 30 48 00 Maintenance - Facility	2,221.00	0.00	2,221.00 0.0%
518 30 48 01 Maintenance - Equipment	500.00	0.00	500.00 0.0%
518 30 48 02 Food Warehouse Maintenance	585.00	0.00	585.00 0.0%
518 70 46 00 Insurance	8,186.00	0.00	8,186.00 0.0%
518 Central Services	59,393.00	0.00	59,393.00 0.0%

521 Law Enforcement

521 10 10 02 Law Enforcement - Overtime	11,000.00	0.00	11,000.00 0.0%
521 10 20 02 Law Enforcement - OT Benefits	3,080.00	0.00	3,080.00 0.0%

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Expenditures	Amt Budgeted	Expenditures	Remaining	
521 Law Enforcement				
521 10 32 00 Fuel	12,000.00	0.00	12,000.00	0.0%
521 10 41 01 Professional Services	2,000.00	0.00	2,000.00	0.0%
521 10 42 00 Telephone & Communications	10,000.00	0.00	10,000.00	0.0%
521 10 42 03 Alarm System	825.00	0.00	825.00	0.0%
521 10 46 00 Insurance	12,279.00	0.00	12,279.00	0.0%
521 10 47 00 Utilities	4,220.00	0.00	4,220.00	0.0%
521 10 48 01 Repair/maintenance (Admin)	500.00	0.00	500.00	0.0%
521 21 49 00 Investigations	500.00	0.00	500.00	0.0%
521 22 10 00 Salaries & Wages	234,030.00	0.00	234,030.00	0.0%
521 22 10 02 Standby	10,000.00	0.00	10,000.00	0.0%
521 22 20 00 Benefits	65,408.00	0.00	65,408.00	0.0%
521 22 20 01 Uniforms	3,132.00	0.00	3,132.00	0.0%
521 22 20 02 Retiree Medical/deductible	14,300.00	0.00	14,300.00	0.0%
521 22 31 00 Supplies	1,800.00	0.00	1,800.00	0.0%
521 22 35 00 Small Equipment	2,000.00	0.00	2,000.00	0.0%
521 22 48 01 Law Enforcement Equipment- Repairs & Maintenance	3,000.00	0.00	3,000.00	0.0%
521 22 49 01 Education/training	7,600.00	0.00	7,600.00	0.0%
521 22 49 02 Dues/memberships/misc.	550.00	0.00	550.00	0.0%
521 30 49 00 Traffic Safety School	250.00	0.00	250.00	0.0%
521 31 41 00 Computer Hardware/software	5,000.00	0.00	5,000.00	0.0%
521 50 41 02 Custodial Services/supplies	200.00	0.00	200.00	0.0%
521 50 48 00 Repair & Maintenance (building)	200.00	0.00	200.00	0.0%
521 50 60 00 Law Enforcement - Vehicle Lease	22,000.00	0.00	22,000.00	0.0%
528 60 42 02 Cad Communications	1,000.00	0.00	1,000.00	0.0%
528 80 40 00 RMS System	5,500.00	0.00	5,500.00	0.0%
594 21 64 00 Law Enforcement - Vehicle Purchase	0.00	0.00	0.00	0.0%
521 Law Enforcement	432,374.00	0.00	432,374.00	0.0%
522 Fire Control				
522 20 30 01 Vehicle Purchase	0.00	0.00	0.00	0.0%
522 20 41 00 Contracted Services	104,559.00	0.00	104,559.00	0.0%
522 20 48 00 Fire Control - Repairs & Maintenance	0.00	0.00	0.00	0.0%
522 60 49 00 Emergency Management Council	500.00	0.00	500.00	0.0%
522 Fire Control	105,059.00	0.00	105,059.00	0.0%
523 Jail Costs				
523 20 00 00 EHM Costs	0.00	0.00	0.00	0.0%
523 60 51 00 Detention/correction-Chehalis	2,000.00	0.00	2,000.00	0.0%
523 60 51 01 Detention/correction-Nisqually	2,000.00	0.00	2,000.00	0.0%
523 60 51 02 Detention/correction-Thurston	1,000.00	0.00	1,000.00	0.0%
523 60 51 03 Prisoner Medical Expenses	0.00	0.00	0.00	0.0%
523 Jail Costs	5,000.00	0.00	5,000.00	0.0%
531 Natural Resources				
531 70 51 00 Air Pollution Control	1,400.00	0.00	1,400.00	0.0%
531 Natural Resources	1,400.00	0.00	1,400.00	0.0%

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001 General Government Fund #001

01/01/2017 To: 12/31/2017

Expenditures		Amt Budgeted	Expenditures	Remaining	
539 Other Environment Services					
539 30 10 00	Salaries & Wages	649.00	0.00	649.00	0.0%
539 30 20 00	Benefits	182.00	0.00	182.00	0.0%
539 30 31 00	Supplies	400.00	0.00	400.00	0.0%
539 30 41 00	Disposal Fees/county	200.00	0.00	200.00	0.0%
539 30 46 00	Insurance	74.00	0.00	74.00	0.0%
539 30 47 00	Utilities	500.00	0.00	500.00	0.0%
539 30 48 00	Kennel Maintenance	250.00	0.00	250.00	0.0%
539 Other Environment Services		2,255.00	0.00	2,255.00	0.0%
558 Planning & Community Devel					
557 30 00 00	Tourism	0.00	0.00	0.00	0.0%
558 60 10 00	Salaries & Wages	0.00	0.00	0.00	0.0%
558 60 20 00	Benefits	0.00	0.00	0.00	0.0%
558 60 31 00	Supplies	1,524.00	0.00	1,524.00	0.0%
558 60 40 00	Professional Services - EDC	5,000.00	0.00	5,000.00	0.0%
558 60 41 00	Professional Services	24,000.00	0.00	24,000.00	0.0%
558 60 43 00	Travel/lodging/meals	500.00	0.00	500.00	0.0%
558 60 44 00	Advertising/planning	500.00	0.00	500.00	0.0%
558 60 46 00	Insurance	106.00	0.00	106.00	0.0%
558 60 49 00	TRPC Dues	1,800.00	0.00	1,800.00	0.0%
558 60 49 02	Dues/membership/misc	500.00	0.00	500.00	0.0%
558 60 49 03	Education / Training	500.00	0.00	500.00	0.0%
558 60 49 05	Printing	250.00	0.00	250.00	0.0%
558 Planning & Community Devel		34,680.00	0.00	34,680.00	0.0%
559 Housing & Community Develop					
558 50 10 00	Salaries & Wages	5,191.00	0.00	5,191.00	0.0%
558 50 20 00	Benefits	227.00	0.00	227.00	0.0%
558 50 31 00	Supplies	450.00	0.00	450.00	0.0%
558 50 42 00	Communications	0.00	0.00	0.00	0.0%
558 50 49 00	Dues/membership/misc.	50.00	0.00	50.00	0.0%
559 20 46 00	Insurance	0.00	0.00	0.00	0.0%
559 60 43 00	Travel/lodging/meals	800.00	0.00	800.00	0.0%
559 60 49 01	Printing	250.00	0.00	250.00	0.0%
559 Housing & Community Develop		6,968.00	0.00	6,968.00	0.0%
566 Substance Abuse					
566 30 00 00	Alcoholism	150.00	0.00	150.00	0.0%
566 Substance Abuse		150.00	0.00	150.00	0.0%
572 Libraries					
572 50 10 00	Libraries - Salaries & Wages	2,382.00	0.00	2,382.00	0.0%
572 50 20 00	Libraries - Personnel Benefits	667.00	0.00	667.00	0.0%
572 50 31 00	Supplies & Maintenance	250.00	0.00	250.00	0.0%
572 50 31 01	Janitorial Supplies	150.00	0.00	150.00	0.0%
572 50 35 00	Small Tools/minor Equip	0.00	0.00	0.00	0.0%
572 50 46 00	Insurance	1,228.00	0.00	1,228.00	0.0%
572 50 47 00	Utilities	4,060.00	0.00	4,060.00	0.0%

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001 General Government Fund #001

01/01/2017 To: 12/31/2017

Expenditures	Amt Budgeted	Expenditures	Remaining	
572 Libraries				
572 50 48 00 Repairs/maintenance	500.00	0.00	500.00	0.0%
572 Libraries	9,237.00	0.00	9,237.00	0.0%
575 Cultural & Recreational Fac				
575 30 42 00 Communications	550.00	0.00	550.00	0.0%
575 30 46 00 Insurance (Museum)	2,374.00	0.00	2,374.00	0.0%
575 30 47 00 Utilities	4,500.00	0.00	4,500.00	0.0%
575 30 48 00 Repairs & Maintenance	500.00	0.00	500.00	0.0%
001 Museum	7,924.00	0.00	7,924.00	0.0%
575 50 10 00 Quarry House Salaries & Wages	2,536.00	0.00	2,536.00	0.0%
575 50 20 00 Quarry House Personnel Benefits	710.00	0.00	710.00	0.0%
575 50 31 00 Supplies	500.00	0.00	500.00	0.0%
575 50 31 01 Janitorial Supplies	350.00	0.00	350.00	0.0%
575 50 42 00 Communications	450.00	0.00	450.00	0.0%
575 50 46 00 Insurance (Quarry House)	1,596.00	0.00	1,596.00	0.0%
575 50 47 00 Utilities	3,500.00	0.00	3,500.00	0.0%
575 50 48 00 Repairs & Maintenance	1,000.00	0.00	1,000.00	0.0%
575 50 53 00 QH External Txns & Oper Assess.	175.00	0.00	175.00	0.0%
002 Quarry House	10,817.00	0.00	10,817.00	0.0%
575 Cultural & Recreational Fac	18,741.00	0.00	18,741.00	0.0%
576 Park Facilities				
576 20 10 00 Park Facilities - Salaries & Wages	4,139.00	0.00	4,139.00	0.0%
576 20 20 00 Park Facilities - Personnel Benefits	1,160.00	0.00	1,160.00	0.0%
576 30 53 00 Camping - External Taxes & Operating Assessments	125.00	0.00	125.00	0.0%
576 65 48 76 Park Facilities - Repairs & Maintenance	700.00	0.00	700.00	0.0%
576 68 32 76 Park Facilities - Fuel Consumed	1,000.00	0.00	1,000.00	0.0%
576 80 32 00 Park Facilities - Fuel Consumed	400.00	0.00	400.00	0.0%
576 80 42 01 Heritage Grant	5,000.00	0.00	5,000.00	0.0%
576 80 42 02 Port Of Olympia Grant Match	5,000.00	0.00	5,000.00	0.0%
576 80 42 03 RMSA Loss Control Grant	0.00	0.00	0.00	0.0%
000	17,524.00	0.00	17,524.00	0.0%
576 40 31 00 Supplies	200.00	0.00	200.00	0.0%
576 40 46 00 Insurance (Consession Stand)	900.00	0.00	900.00	0.0%
576 40 47 00 Utilities	1,000.00	0.00	1,000.00	0.0%
576 40 48 00 Repairs & Maintenance (Consession Stand)	500.00	0.00	500.00	0.0%
004 Concession Stand	2,600.00	0.00	2,600.00	0.0%
576 80 10 00 Salaries & Wages	30,904.00	0.00	30,904.00	0.0%
576 80 20 00 Benefits	8,653.00	0.00	8,653.00	0.0%
576 80 31 00 Supplies	1,500.00	0.00	1,500.00	0.0%
576 80 35 00 Small Equipment	1,000.00	0.00	1,000.00	0.0%
576 80 46 00 Insurance (Park)	4,257.00	0.00	4,257.00	0.0%
576 80 47 00 Utilities	9,000.00	0.00	9,000.00	0.0%
576 80 48 00 Repairs & Maintenance (Park)	1,000.00	0.00	1,000.00	0.0%
576 80 48 01 Vandalism Repairs	0.00	0.00	0.00	0.0%
576 80 49 00 Misc	0.00	0.00	0.00	0.0%

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001 General Government Fund #001

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Expenditures	Amt Budgeted	Expenditures	Remaining	
576 Park Facilities				
576 80 53 00 Property Taxes	250.00	0.00	250.00	0.0%
576 80 63 01 Equipment - Ballfield Drag	0.00	0.00	0.00	0.0%
005 Camping, Playground, Ballfields	56,564.00	0.00	56,564.00	0.0%
576 Park Facilities	76,688.00	0.00	76,688.00	0.0%

580 Non Expenditures

581 20 00 01 Interfund Loan #401 - Principal	29,058.00	0.00	29,058.00	0.0%
586 00 00 00 Deposit Refunds / Facility Rental	2,500.00	0.00	2,500.00	0.0%
586 00 00 01 Deposit Refund / Land Use	0.00	0.00	0.00	0.0%
586 00 00 02 Deposit Refund / Special Events	600.00	0.00	600.00	0.0%
586 00 00 04 Deposit Refund/Hydrant Meter	0.00	0.00	0.00	0.0%
586 12 00 00 Crime Victim Comp Fund	500.00	0.00	500.00	0.0%
589 00 00 00 Building Code Fees	102.00	0.00	102.00	0.0%
589 06 94 00 Other Non-Expenditures - Interfund Capital Outlays	0.00	0.00	0.00	0.0%
589 83 00 00 Highway Safety	121.00	0.00	121.00	0.0%
589 83 05 00 Trauma	991.00	0.00	991.00	0.0%
589 83 07 00 Auto Theft Prevention	1,913.00	0.00	1,913.00	0.0%
589 84 00 00 Death Investigation	76.00	0.00	76.00	0.0%
589 85 00 00 Trauma Brain Injury	380.00	0.00	380.00	0.0%
589 86 00 00 Liquor Board Profits & Excise Taxes	354.00	0.00	354.00	0.0%
589 88 00 00 State Fees 3	232.00	0.00	232.00	0.0%
589 89 00 00 BAC	43.00	0.00	43.00	0.0%
589 89 09 00 WSP Highway Account	411.00	0.00	411.00	0.0%
589 91 00 00 State Fees	13,091.00	0.00	13,091.00	0.0%
589 92 00 00 State Fees 2	6,848.00	0.00	6,848.00	0.0%
589 97 00 00 JIS	3,384.00	0.00	3,384.00	0.0%
589 99 00 00 School Zone Safety	440.00	0.00	440.00	0.0%
592 18 80 00 Interfund Loan #310 - Interest	0.00	0.00	0.00	0.0%
580 Non Expenditures	61,044.00	0.00	61,044.00	0.0%

591 Debt Service

581 20 00 00 Interfund Loan #310 - Principal	0.00	0.00	0.00	0.0%
592 18 80 01 Interfund Loan #401 - Interest	885.00	0.00	885.00	0.0%
591 Debt Service	885.00	0.00	885.00	0.0%

597 Interfund Transfers

597 00 00 01 Operating Transfers-Out - To Cap. Improvements	55,000.00	0.00	55,000.00	0.0%
597 00 00 41 Transfer To #401 For 501 Closeout	0.00	0.00	0.00	0.0%
597 50 00 00 Transfer To #109	55,000.00	0.00	55,000.00	0.0%
597 50 00 76 Operating Transfer Out- Fund 002	13,570.29	0.00	13,570.29	0.0%
597 50 00 77 Operating Transfers-Out - Other Costs Allocations	0.00	0.00	0.00	0.0%
597 70 00 00 Op Transfer To Streets #101	55,000.00	0.00	55,000.00	0.0%
597 79 46 00 Operating Transfers-Out - Insurance Fund 002	7,400.00	0.00	7,400.00	0.0%

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001 General Government Fund #001

01/01/2017 To: 12/31/2017

Expenditures	Amt Budgeted	Expenditures	Remaining	
597 Interfund Transfers				
597 Interfund Transfers	185,970.29	0.00	185,970.29	0.0%
999 Ending Balance				
508 00 00 00 Estimated Ending Fund Balanc	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	1,174,082.29	0.00	1,174,082.29	0.0%
Fund Excess/(Deficit):	38,595.71	0.00		

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002 Quarry Pool Fund #002

01/01/2017 To: 12/31/2017

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 00 00 02 Beginning Balance	1.00	0.00	1.00	0.0%
308 Beginning Balances	1.00	0.00	1.00	0.0%
340 Charges For Services				
347 30 00 02 Swimming Pool Revenues	18,000.00	0.00	18,000.00	0.0%
340 Charges For Services	18,000.00	0.00	18,000.00	0.0%
360 Misc Revenues				
367 11 05 02 Quarry Pool Donations	13,000.00	0.00	13,000.00	0.0%
360 Misc Revenues	13,000.00	0.00	13,000.00	0.0%
397 Interfund Transfers				
397 00 00 76 Transfer In From 001	6,637.00	0.00	6,637.00	0.0%
397 Interfund Transfers	6,637.00	0.00	6,637.00	0.0%
Fund Revenues:	37,638.00	0.00	37,638.00	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
576 Park Facilities				
576 20 10 02 Salaries & Wages - Lifeguards	14,148.00	0.00	14,148.00	0.0%
576 20 10 03 Salaries & Wages - Full Time Employee	4,646.00	0.00	4,646.00	0.0%
576 20 20 02 Benefits - Lifeguard	3,961.00	0.00	3,961.00	0.0%
576 20 20 03 Benefits - Full Time Employees	1,299.00	0.00	1,299.00	0.0%
576 20 31 02 Supplies	1,800.00	0.00	1,800.00	0.0%
576 20 42 02 Communications/Advertising	1,000.00	0.00	1,000.00	0.0%
576 20 46 02 Insurance (Pool)	1,064.00	0.00	1,064.00	0.0%
576 20 47 02 Utilities	4,500.00	0.00	4,500.00	0.0%
576 20 48 02 Repairs & Maintenance (Pool)	2,000.00	0.00	2,000.00	0.0%
576 20 49 02 Operating Permit/Taxes	800.00	0.00	800.00	0.0%
576 20 49 03 Lifeguard Training	600.00	0.00	600.00	0.0%
576 Park Facilities	35,818.00	0.00	35,818.00	0.0%
999 Ending Balance				
508 00 00 02 Ending Balance	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	35,818.00	0.00	35,818.00	0.0%
Fund Excess/(Deficit):	1,820.00	0.00		

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101 City Street Fund #101

01/01/2017 To: 12/31/2017

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 01 01 00 Beginning Balance	47,246.00	0.00	47,246.00	0.0%
308 Beginning Balances	47,246.00	0.00	47,246.00	0.0%

310 Taxes

318 35 00 00 REET	11,220.00	0.00	11,220.00	0.0%
310 Taxes	11,220.00	0.00	11,220.00	0.0%

320 Licenses & Permits

322 40 00 00 Street Use Permit	516.00	0.00	516.00	0.0%
320 Licenses & Permits	516.00	0.00	516.00	0.0%

330 State Generated Revenues

331 10 70 00 USDA - Sussex Ave Project	0.00	0.00	0.00	0.0%
332 00 00 00 TRPC - Federal Funding	10,000.00	0.00	10,000.00	0.0%
333 14 00 00 CDBG Sidewalk Grant Park/Howard Sts	0.00	0.00	0.00	0.0%
334 03 81 01 TIB Central Street Grant	0.00	0.00	0.00	0.0%
334 03 85 00 TRPC Rural Community Support	10,000.00	0.00	10,000.00	0.0%
336 00 71 00 Multimodal Transpo City	1,864.00	0.00	1,864.00	0.0%
336 00 87 00 Mv Fuel Tax - Streets	36,991.00	0.00	36,991.00	0.0%
339 23 60 00 ARRA Sussex Ave Project	0.00	0.00	0.00	0.0%
330 State Generated Revenues	58,855.00	0.00	58,855.00	0.0%

360 Misc Revenues

361 11 01 01 Investment Interest	7.00	0.00	7.00	0.0%
367 11 01 01 Donation For Street Fund	0.00	0.00	0.00	0.0%
369 91 01 01 Misc	25,000.00	0.00	25,000.00	0.0%
360 Misc Revenues	25,007.00	0.00	25,007.00	0.0%

397 Interfund Transfers

397 00 02 00 Operating Transfer In - 001	55,000.00	0.00	55,000.00	0.0%
397 Interfund Transfers	55,000.00	0.00	55,000.00	0.0%

Fund Revenues:	197,844.00	0.00	197,844.00	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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542 Streets - Maintenance

542 30 10 00 Salaries & Wages	24,079.00	0.00	24,079.00	0.0%
542 30 20 00 Benefits	6,742.00	0.00	6,742.00	0.0%
542 30 31 00 Supplies	1,000.00	0.00	1,000.00	0.0%
542 30 32 00 Road And Street Maint - Fuel	1,400.00	0.00	1,400.00	0.0%
542 30 35 00 Small Tools & Equipment	150.00	0.00	150.00	0.0%
542 30 42 00 Communications	650.00	0.00	650.00	0.0%
542 30 46 00 Insurance	2,046.00	0.00	2,046.00	0.0%
542 30 48 01 Auto Repair	300.00	0.00	300.00	0.0%

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101 City Street Fund #101

01/01/2017 To: 12/31/2017

Expenditures	Amt Budgeted	Expenditures	Remaining	
542 Streets - Maintenance				
542 30 48 02 Maintenance/repair	3,500.00	0.00	3,500.00	0.0%
542 63 47 00 Utilities / Street Lighting	38,000.00	0.00	38,000.00	0.0%
542 64 48 00 Traffic Control Devices	1,500.00	0.00	1,500.00	0.0%
542 67 00 00 Street Cleaning	3,000.00	0.00	3,000.00	0.0%
542 Streets - Maintenance	82,367.00	0.00	82,367.00	0.0%
594 Capital Expenditures				
595 10 41 01 Professional Engineering Services	5,000.00	0.00	5,000.00	0.0%
595 30 00 00 Roads/Streets Const. & Other Infrastructure - Other Costs Allocations	1,000.00	0.00	1,000.00	0.0%
595 30 63 00 Street Chip Seal	25,000.00	0.00	25,000.00	0.0%
595 30 63 01 Capital Improvements - Olympia Street	0.00	0.00	0.00	0.0%
595 30 63 02 Sussex Street Crossing Improvements	7,973.00	0.00	7,973.00	0.0%
595 30 63 03 Roads/Streets Const. & Other Infrastructure - Other Improvements	10,000.00	0.00	10,000.00	0.0%
595 30 63 04 Backhoe Payments	1,336.00	0.00	1,336.00	0.0%
595 30 63 05 Benefits Olympia St. Grant Match	0.00	0.00	0.00	0.0%
595 61 63 00 CDBG Sidewalk Grant -Park/Howard St	0.00	0.00	0.00	0.0%
595 61 63 01 CDBG Sidewalk Grant - Salaries	0.00	0.00	0.00	0.0%
595 61 63 02 CDBG Sidewalk Grant - Benefits	0.00	0.00	0.00	0.0%
594 Capital Expenditures	50,309.00	0.00	50,309.00	0.0%
597 Interfund Transfers				
597 00 00 95 Transfer To	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
999 Ending Balance				
508 01 01 00 Ending Balance	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	132,676.00	0.00	132,676.00	0.0%
Fund Excess/(Deficit):	65,168.00	0.00		

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109 Contingency Fund #109

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Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 01 09 00 Beginning Balance	64,154.00	0.00	64,154.00	0.0%
308 Beginning Balances	64,154.00	0.00	64,154.00	0.0%

360 Misc Revenues

361 11 01 09 Investment Interest	15.00	0.00	15.00	0.0%
360 Misc Revenues	15.00	0.00	15.00	0.0%

397 Interfund Transfers

397 00 09 00 Transfer In-Fund 001	55,000.00	0.00	55,000.00	0.0%
397 Interfund Transfers	55,000.00	0.00	55,000.00	0.0%

Fund Revenues:	119,169.00	0.00	119,169.00	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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999 Ending Balance

508 01 09 00 Ending Balance	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%

Fund Expenditures:	0.00	0.00	0.00	0.0%
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Fund Excess/(Deficit):	119,169.00	0.00
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2017 BUDGET POSITION

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110 Community Development Fund 110

01/01/2017 To: 12/31/2017

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 01 10 00 Beginning Balance	223.00	0.00	223.00	0.0%
308 Beginning Balances	223.00	0.00	223.00	0.0%

330 State Generated Revenues

333 14 20 00 Home Rehab	0.00	0.00	0.00	0.0%
330 State Generated Revenues	0.00	0.00	0.00	0.0%

360 Misc Revenues

361 10 01 10 Investment Interest	24.00	0.00	24.00	0.0%
360 Misc Revenues	24.00	0.00	24.00	0.0%

397 Interfund Transfers

397 00 00 95 Transfer In From Street Fund For 2012 IFT	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Revenues:	247.00	0.00	247.00	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
514 Finance				
514 60 31 00 Office & Operating Supplies	0.00	0.00	0.00	0.0%
514 60 41 00 Professional Services	0.00	0.00	0.00	0.0%
514 Finance	0.00	0.00	0.00	0.0%

551 Welfare

551 10 49 00 Tc Econ Dev Council Membersh	0.00	0.00	0.00	0.0%
565 10 10 00 Salaries & Wages	0.00	0.00	0.00	0.0%
565 10 20 00 Benefits	0.00	0.00	0.00	0.0%
565 10 46 00 Insurance	27.28	0.00	27.28	0.0%
565 47 57 00 Street Lighting	0.00	0.00	0.00	0.0%
551 Welfare	27.28	0.00	27.28	0.0%

559 Housing & Community Develop

559 20 00 00 Other Costs Allocations	0.00	0.00	0.00	0.0%
559 20 10 10 Salaries & Wages	0.00	0.00	0.00	0.0%
559 20 20 10 Personnel Benefits	0.00	0.00	0.00	0.0%
559 20 30 10 Supplies	0.00	0.00	0.00	0.0%
559 20 41 00 Professional Services	0.00	0.00	0.00	0.0%
559 20 44 00 Advertising	0.00	0.00	0.00	0.0%
559 20 48 00 Repairs & Maintenance	0.00	0.00	0.00	0.0%
559 Housing & Community Develop	0.00	0.00	0.00	0.0%

594 Capital Expenditures

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110 Community Development Fund 110

01/01/2017 To: 12/31/2017

Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures				
594 22 03 00 REHAB Expenditures	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
597 Interfund Transfers				
597 00 00 00 Interfund Transfer - Gen Govt	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
999 Ending Balance				
508 01 10 00 Ending Balance	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	27.28	0.00	27.28	0.0%
Fund Excess/(Deficit):	219.72	0.00		

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301 Energy Efficiency Grant

01/01/2017 To: 12/31/2017

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 80 03 01 Beginning Balance	740.00	0.00	740.00	0.0%
308 Beginning Balances	740.00	0.00	740.00	0.0%

330 State Generated Revenues

334 04 20 00 DOC Energy Grant	0.00	0.00	0.00	0.0%
330 State Generated Revenues	0.00	0.00	0.00	0.0%

360 Misc Revenues

367 11 00 01 Energy Savings Reimbursement PSE	0.00	0.00	0.00	0.0%
360 Misc Revenues	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 00 00 01 Interfund Transfer From 310	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Revenues:	740.00	0.00	740.00	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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594 Capital Expenditures

594 18 62 02 Energy Grant Expenditures	0.00	0.00	0.00	0.0%
594 61 10 00 Cap Exp Salary & Wages	0.00	0.00	0.00	0.0%
594 61 20 00 Capital Expenditures - Personnel Benefits	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%

Fund Expenditures:	0.00	0.00	0.00	0.0%
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Fund Excess/(Deficit):	740.00	0.00
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310 Municipal Capital Imp Fund 310

01/01/2017 To: 12/31/2017

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 03 10 00 Beginning Balance	165,631.00	0.00	165,631.00	0.0%
308 Beginning Balances	165,631.00	0.00	165,631.00	0.0%

310 Taxes

318 34 03 01 REET	23,343.00	0.00	23,343.00	0.0%
310 Taxes	23,343.00	0.00	23,343.00	0.0%

330 State Generated Revenues

334 02 73 10 Park Land Acquisition Grant	0.00	0.00	0.00	0.0%
334 06 90 00 Commerce Grant - Museum Roof	0.00	0.00	0.00	0.0%
337 00 00 07 Nisqually Tribe Pool Fence Grant	0.00	0.00	0.00	0.0%
337 03 81 00 Heritage Grant- 2016	5,000.00	0.00	5,000.00	0.0%
337 21 01 00 Thurston Co Emergency Mgmt Grant	0.00	0.00	0.00	0.0%
330 State Generated Revenues	5,000.00	0.00	5,000.00	0.0%

360 Misc Revenues

361 11 03 10 Investment Interest	240.00	0.00	240.00	0.0%
361 40 03 01 Interest From Interfund Loan	0.00	0.00	0.00	0.0%
367 11 05 03 Timberland Bank Pool Fence Donation	0.00	0.00	0.00	0.0%
360 Misc Revenues	240.00	0.00	240.00	0.0%

380 Non Revenues

381 20 00 00 Loan Repayment Received Principal	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%

390 Other Revenues

395 10 00 01 Sale Of Fire Station	26,413.00	0.00	26,413.00	0.0%
395 11 00 01 Interest From Sale Of Fire Station	7,193.00	0.00	7,193.00	0.0%
390 Other Revenues	33,606.00	0.00	33,606.00	0.0%

397 Interfund Transfers

361 11 00 01 Repayment Of Loan Interest 001	0.00	0.00	0.00	0.0%
381 20 00 01 Repayment Of Intefund Loan From 001	0.00	0.00	0.00	0.0%
397 00 03 10 Transfer In From General Fund	55,000.00	0.00	55,000.00	0.0%
397 Interfund Transfers	55,000.00	0.00	55,000.00	0.0%

Fund Revenues:	282,820.00	0.00	282,820.00	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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576 Park Facilities

576 30 00 00 Museum	1,500.00	0.00	1,500.00	0.0%
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2017 BUDGET POSITION

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310 Municipal Capital Imp Fund 310

01/01/2017 To: 12/31/2017

Expenditures	Amt Budgeted	Expenditures	Remaining
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576 Park Facilities

576 Park Facilities	1,500.00	0.00	1,500.00	0.0%
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580 Non Expenditures

581 10 01 00 Interfund Loan Issues To 101	0.00	0.00	0.00	0.0%
581 10 02 00 Interfund Loan To Fund #001	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.0%

594 Capital Expenditures

594 18 60 01 City Hall Foundation Sealing	7,500.00	0.00	7,500.00	0.0%
594 18 60 02 Professional Services - Engineer Cont	5,000.00	0.00	5,000.00	0.0%
594 18 60 03 Danger Tree Management	5,000.00	0.00	5,000.00	0.0%
594 18 60 04 Facade Improvement Grants	3,000.00	0.00	3,000.00	0.0%
594 18 62 01 Library	500.00	0.00	500.00	0.0%
594 21 60 01 PD Buiding Security Fence	10,000.00	0.00	10,000.00	0.0%
594 21 60 02 Internet Sales Meeting Place Security System	1,300.00	0.00	1,300.00	0.0%
594 73 62 01 Quarry House Porch Rehab	5,000.00	0.00	5,000.00	0.0%
594 73 62 02 Quarry House Roof Grant Match	5,000.00	0.00	5,000.00	0.0%
594 76 60 00 Park Improvements - General	32,000.00	0.00	32,000.00	0.0%
594 76 60 02 Park Improvements (Top Soil Leveling)	10,000.00	0.00	10,000.00	0.0%
594 76 62 01 Park Improvements - Restrooms	10,000.00	0.00	10,000.00	0.0%
594 76 62 02 Park Improvements (Bathhouse Roof)	5,000.00	0.00	5,000.00	0.0%
594 76 62 03 Park Improvement - Bath House Roof	5,000.00	0.00	5,000.00	0.0%
594 76 63 02 Campground Improvements	5,000.00	0.00	5,000.00	0.0%
594 79 41 01 Y-T Trail Feasibility Study Match	13,125.00	0.00	13,125.00	0.0%
594 79 60 01 Y-T Trail Wayfinding Sign Grant Match	4,050.00	0.00	4,050.00	0.0%
594 79 63 01 Quarry Pool Fence Replacement	10,000.00	0.00	10,000.00	0.0%
594 Capital Expenditures	136,475.00	0.00	136,475.00	0.0%

999 Ending Balance

508 03 10 00 Ending Balance	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%

Fund Expenditures:	137,975.00	0.00	137,975.00	0.0%
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Fund Excess/(Deficit):	144,845.00	0.00
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2017 BUDGET POSITION

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401 Water Fund 01/01/2017 To: 12/31/2017

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 04 01 00 Beginning Balance	856,547.00	0.00	856,547.00	0.0%
308 Beginning Balances	856,547.00	0.00	856,547.00	0.0%

340 Charges For Services

343 40 00 00 Water Services	182,580.00	0.00	182,580.00	0.0%
343 40 03 00 Excise Tax	12,236.00	0.00	12,236.00	0.0%
343 40 04 00 Hydrant Permits	0.00	0.00	0.00	0.0%
343 80 00 00 Water Account Activation Fee	2,344.00	0.00	2,344.00	0.0%
348 70 00 00 Pump Repairs	0.00	0.00	0.00	0.0%
359 90 04 01 Late Charge Penalty	20,903.00	0.00	20,903.00	0.0%
340 Charges For Services	218,063.00	0.00	218,063.00	0.0%

360 Misc Revenues

361 11 04 01 Investment Interest	1,212.00	0.00	1,212.00	0.0%
361 40 04 01 Interfund Loan Interest Revenue	885.00	0.00	885.00	0.0%
369 91 00 02 Other Miscellaneous Revenue	0.00	0.00	0.00	0.0%
360 Misc Revenues	2,097.00	0.00	2,097.00	0.0%

380 Non Revenues

381 20 04 01 Interfund Loan Repayment From #001 - Principal	29,058.00	0.00	29,058.00	0.0%
380 Non Revenues	29,058.00	0.00	29,058.00	0.0%

Fund Revenues:	1,105,765.00	0.00	1,105,765.00	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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534 Water Utilities

534 23 41 00 Audit Costs	1,000.00	0.00	1,000.00	0.0%
534 80 10 00 Salaries & Wages	89,063.00	0.00	89,063.00	0.0%
534 80 20 00 Benefits	24,938.00	0.00	24,938.00	0.0%
534 80 20 01 Water Utilities - Safety Clothing	2,500.00	0.00	2,500.00	0.0%
534 80 31 00 Supplies	10,000.00	0.00	10,000.00	0.0%
534 80 31 01 Corrosion Control Supplies	4,000.00	0.00	4,000.00	0.0%
534 80 32 00 Fuel & Oil	3,500.00	0.00	3,500.00	0.0%
534 80 35 00 Small Tools And Equipment	2,000.00	0.00	2,000.00	0.0%
534 80 41 00 Professional Testing Service	2,500.00	0.00	2,500.00	0.0%
534 80 41 03 Water Utilities - Professional Services-Rate Study	19,481.50	0.00	19,481.50	0.0%
534 80 42 00 Communications	6,350.00	0.00	6,350.00	0.0%
534 80 43 00 Education / Training	2,000.00	0.00	2,000.00	0.0%
534 80 46 00 Insurance	16,748.00	0.00	16,748.00	0.0%
534 80 47 00 Utilities	12,500.00	0.00	12,500.00	0.0%
534 80 48 00 Repair & Maintenance	18,000.00	0.00	18,000.00	0.0%
534 80 48 01 Computer Software Maintenance	5,000.00	0.00	5,000.00	0.0%
534 80 49 00 Misc Dues, Subs & Tuition	3,500.00	0.00	3,500.00	0.0%
534 80 53 00 State Water Excise Tax	15,000.00	0.00	15,000.00	0.0%

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401 Water Fund 01/01/2017 To: 12/31/2017

Expenditures	Amt Budgeted	Expenditures	Remaining	
534 Water Utilities				
534 Water Utilities	238,080.50	0.00	238,080.50	0.0%
580 Non Expenditures				
581 10 04 01 Interfund Loan To #001	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.0%
999 Ending Balance				
508 04 01 00 Ending Balance	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	238,080.50	0.00	238,080.50	0.0%
Fund Excess/(Deficit):	867,684.50	0.00		

2017 BUDGET POSITION

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402 Stormwater Fund

01/01/2017 To: 12/31/2017

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 04 02 00 Beginning Balance	50,298.00	0.00	50,298.00	0.0%
308 Beginning Balances	50,298.00	0.00	50,298.00	0.0%
360 Misc Revenues				
361 11 04 02 Investment Interest	97.00	0.00	97.00	0.0%
360 Misc Revenues	97.00	0.00	97.00	0.0%
397 Interfund Transfers				
397 00 00 53 Interfund Transfer From 501 Fund	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	50,395.00	0.00	50,395.00	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
538 Other Utilities/Activities				
538 30 31 00 Maintenance & Repairs	1,500.00	0.00	1,500.00	0.0%
538 38 40 00 Stormwater	1,000.00	0.00	1,000.00	0.0%
538 38 40 01 Old 99 Ditch Cleaning	6,500.00	0.00	6,500.00	0.0%
538 38 95 00 Interfund Operating Rentals & Leases	0.00	0.00	0.00	0.0%
538 Other Utilities/Activities	9,000.00	0.00	9,000.00	0.0%
594 Capital Expenditures				
594 34 64 01 Backhoe	8,636.00	0.00	8,636.00	0.0%
594 38 64 03 Storm Drain	2,000.00	0.00	2,000.00	0.0%
594 Capital Expenditures	10,636.00	0.00	10,636.00	0.0%
999 Ending Balance				
508 04 02 00 Ending Balance	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	19,636.00	0.00	19,636.00	0.0%
Fund Excess/(Deficit):	30,759.00	0.00		

2017 BUDGET POSITION

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403 Sewer Reserve Fund #403

01/01/2017 To: 12/31/2017

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 84 03 00 Beginning Balance	96,286.00	0.00	96,286.00	0.0%
308 Beginning Balances	96,286.00	0.00	96,286.00	0.0%

360 Misc Revenues

361 11 04 03 Investment Interest	63.00	0.00	63.00	0.0%
360 Misc Revenues	63.00	0.00	63.00	0.0%

397 Interfund Transfers

397 00 00 10 Transfer In For USDA Interest Payment	68,070.00	0.00	68,070.00	0.0%
397 00 00 11 Interfund Trans Short Lived Asset Reserve	10,008.00	0.00	10,008.00	0.0%
397 11 00 01 Transfer From 410 USDA Principal Pay	36,955.00	0.00	36,955.00	0.0%
397 Interfund Transfers	115,033.00	0.00	115,033.00	0.0%

Fund Revenues:	211,382.00	0.00	211,382.00	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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591 Debt Service

591 34 77 00 USDA Principal Payment	36,955.00	0.00	36,955.00	0.0%
592 34 83 00 USDA Interest Payment	68,070.00	0.00	68,070.00	0.0%
591 Debt Service	105,025.00	0.00	105,025.00	0.0%

999 Ending Balance

508 04 03 00 Ending Balance	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%

Fund Expenditures:	105,025.00	0.00	105,025.00	0.0%
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Fund Excess/(Deficit):	106,357.00	0.00
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2017 BUDGET POSITION

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410 Sewer Fund

01/01/2017 To: 12/31/2017

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 80 00 10 Estimated Beginning Balance	149,079.15	0.00	149,079.15	0.0%
308 Beginning Balances	149,079.15	0.00	149,079.15	0.0%
340 Charges For Services				
343 50 00 10 Sewer Services	860,050.00	0.00	860,050.00	0.0%
343 50 03 10 Excise Tax - Sewer	30,064.00	0.00	30,064.00	0.0%
340 Charges For Services	890,114.00	0.00	890,114.00	0.0%
350 Fines & Forfeitures				
359 90 04 02 Late Charge Penalty - Sewer	15,800.00	0.00	15,800.00	0.0%
350 Fines & Forfeitures	15,800.00	0.00	15,800.00	0.0%
Fund Revenues:	1,054,993.15	0.00	1,054,993.15	0.0%

Expenditures	Amt Budgeted	Expenditures	Remaining	
535 Sewer				
535 10 10 10 Sewer Admin Salaries & Wages	35,000.00	0.00	35,000.00	0.0%
535 10 20 10 Personnel Benefits	14,000.00	0.00	14,000.00	0.0%
535 10 31 00 Office & Operating Supplies	1,000.00	0.00	1,000.00	0.0%
535 10 40 00 Other Services And Charges	1,400.00	0.00	1,400.00	0.0%
535 10 53 00 External Taxes/Op. Assessmts	34,000.00	0.00	34,000.00	0.0%
535 23 41 00 Audit Costs	1,000.00	0.00	1,000.00	0.0%
535 40 43 00 Travel	0.00	0.00	0.00	0.0%
535 40 49 00 Training	500.00	0.00	500.00	0.0%
535 50 10 00 Collection System - Salaries	16,169.00	0.00	16,169.00	0.0%
535 50 20 00 Collection System - Benefits	4,527.00	0.00	4,527.00	0.0%
535 50 31 10 Collection System Supplies	1,500.00	0.00	1,500.00	0.0%
535 50 32 00 Collection System - Fuel	500.00	0.00	500.00	0.0%
535 50 35 00 Small Tools/ Minor Equip	1,000.00	0.00	1,000.00	0.0%
535 50 40 00 Collection System - Prof Serv	4,000.00	0.00	4,000.00	0.0%
535 50 42 00 Collection System - Commun	150.00	0.00	150.00	0.0%
535 50 45 00 Collection System Rep/Maint	35,000.00	0.00	35,000.00	0.0%
535 80 10 10 Salaries & Wages	58,413.00	0.00	58,413.00	0.0%
535 80 20 01 Personnal Safety Equip/clothes	900.00	0.00	900.00	0.0%
535 80 20 10 Personnel Benefits	16,356.00	0.00	16,356.00	0.0%
535 80 30 10 Supplies	5,500.00	0.00	5,500.00	0.0%
535 80 31 10 Operating Supplies (Chemicals)	5,000.00	0.00	5,000.00	0.0%
535 80 32 00 Fuel (generators)	1,000.00	0.00	1,000.00	0.0%
535 80 32 01 Sewer Utilities - Fuel Consumed	500.00	0.00	500.00	0.0%
535 80 35 01 Small Tools And Minor Equipment	1,500.00	0.00	1,500.00	0.0%
535 80 40 00 WWTP Professional Services	75,636.00	0.00	75,636.00	0.0%
535 80 41 01 Prof Services (Engineering)	1,000.00	0.00	1,000.00	0.0%
535 80 41 02 Crane Services For Lifting	4,500.00	0.00	4,500.00	0.0%
535 80 41 03 Sewer Utilities - Professional Services-Rate Study	19,481.50	0.00	19,481.50	0.0%
535 80 41 10 Other Services (Lab)	15,000.00	0.00	15,000.00	0.0%
535 80 42 10 Communications	5,000.00	0.00	5,000.00	0.0%
535 80 43 00 Education & Training	1,000.00	0.00	1,000.00	0.0%
535 80 46 00 Insurance	31,107.00	0.00	31,107.00	0.0%

2017 BUDGET POSITION

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410 Sewer Fund

01/01/2017 To: 12/31/2017

Expenditures	Amt Budgeted	Expenditures	Remaining	
535 Sewer				
535 80 47 10 Utilities	30,000.00	0.00	30,000.00	0.0%
535 80 48 01 Sewer Equipment & Maintenance	15,000.00	0.00	15,000.00	0.0%
535 80 48 02 Computer Rep/Maint	5,000.00	0.00	5,000.00	0.0%
535 80 48 10 WWTP Repairs & Maintenance	22,500.00	0.00	22,500.00	0.0%
535 80 49 00 Dues/Memberships/Misc	150.00	0.00	150.00	0.0%
535 80 49 02 Permits/Licenses/Fees	3,500.00	0.00	3,500.00	0.0%
535 80 49 03 Manuals/Software/support	2,000.00	0.00	2,000.00	0.0%
535 Sewer	469,789.50	0.00	469,789.50	0.0%
591 Debt Service				
591 35 71 00 PWB PRE 119 Principal Payment	53,882.00	0.00	53,882.00	0.0%
591 35 72 00 PWB 044 Principal Payment	387,226.00	0.00	387,226.00	0.0%
592 35 80 00 PWB 044 Interest Payment	23,234.00	0.00	23,234.00	0.0%
592 35 82 00 PWB PRE 119 Interest Payment	2,963.00	0.00	2,963.00	0.0%
591 Debt Service	467,305.00	0.00	467,305.00	0.0%
594 Capital Expenditures				
595 10 41 02 Professional Engineering Services	1,000.00	0.00	1,000.00	0.0%
594 Capital Expenditures	1,000.00	0.00	1,000.00	0.0%
597 Interfund Transfers				
597 00 00 10 Transfer To 403 For USDA Interest Payment	68,070.00	0.00	68,070.00	0.0%
597 00 00 11 Tranfer To 403 For Short-Lived Asset Reserve	10,008.00	0.00	10,008.00	0.0%
597 11 00 01 Transfer To 403 For USDA Principal Payment	36,955.00	0.00	36,955.00	0.0%
597 Interfund Transfers	115,033.00	0.00	115,033.00	0.0%
999 Ending Balance				
508 80 00 10 Ending Balance	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	1,053,127.50	0.00	1,053,127.50	0.0%
Fund Excess/(Deficit):	1,865.65	0.00		

2017 BUDGET POSITION

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420 Water Capital Imp Fund #420

01/01/2017 To: 12/31/2017

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 04 20 00 Beginning Balance	603,189.00	0.00	603,189.00	0.0%
308 04 20 01 Beg Bal - Res For 6 Yr Water Plan	0.00	0.00	0.00	0.0%
308 Beginning Balances	603,189.00	0.00	603,189.00	0.0%

340 Charges For Services

343 40 01 00 Water Surcharge/cap. Improve	56,478.00	0.00	56,478.00	0.0%
343 40 02 00 Tapping Fees	8,426.00	0.00	8,426.00	0.0%
343 40 05 00 Meter Installation	1,003.00	0.00	1,003.00	0.0%
340 Charges For Services	65,907.00	0.00	65,907.00	0.0%

360 Misc Revenues

361 11 04 20 Investment Interest	839.00	0.00	839.00	0.0%
360 Misc Revenues	839.00	0.00	839.00	0.0%

Fund Revenues:	669,935.00	0.00	669,935.00	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
534 Water Utilities				
534 20 41 00 Water Comp Plan	30,000.00	0.00	30,000.00	0.0%
534 Water Utilities	30,000.00	0.00	30,000.00	0.0%

591 Debt Service

591 34 70 00 DWRSF Loan Repayment	6,545.00	0.00	6,545.00	0.0%
591 Debt Service	6,545.00	0.00	6,545.00	0.0%

594 Capital Expenditures

594 18 62 00 Public Works Shop Construction	5,750.00	0.00	5,750.00	0.0%
594 34 61 00 Water Rights	40,000.00	0.00	40,000.00	0.0%
594 34 61 01 Third Well	30,000.00	0.00	30,000.00	0.0%
594 34 63 01 Well #1	10,000.00	0.00	10,000.00	0.0%
594 34 63 02 Fire Hydrants	8,000.00	0.00	8,000.00	0.0%
594 34 63 03 Vactor Truck Replacement	35,000.00	0.00	35,000.00	0.0%
594 34 63 04 Electric Panel - Pumphouse	5,000.00	0.00	5,000.00	0.0%
594 34 63 09 Water Main Replacement	20,000.00	0.00	20,000.00	0.0%
594 34 64 00 Computer Purchase	3,000.00	0.00	3,000.00	0.0%
594 34 64 04 Truck Purchase	0.00	0.00	0.00	0.0%
594 34 64 05 Radio Read Meter Reading	2,000.00	0.00	2,000.00	0.0%
594 34 64 06 Backhoe Payment	5,364.00	0.00	5,364.00	0.0%
594 34 65 00 Water System Repairs	10,000.00	0.00	10,000.00	0.0%
594 Capital Expenditures	174,114.00	0.00	174,114.00	0.0%

597 Interfund Transfers

597 00 04 21 Operating Transfers-Out - To 421	0.00	0.00	0.00	0.0%
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2017 BUDGET POSITION

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420 Water Capital Imp Fund #420

01/01/2017 To: 12/31/2017

Expenditures	Amt Budgeted	Expenditures	Remaining	
597 Interfund Transfers				
597 Interfund Transfers	0.00	0.00	0.00	0.0%
999 Ending Balance				
508 04 20 00 Ending Balance	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	210,659.00	0.00	210,659.00	0.0%
Fund Excess/(Deficit):	459,276.00	0.00		

2017 BUDGET POSITION

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421 Sewer Construction Fund 01/01/2017 To: 12/31/2017

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 04 21 00 Beginning Balance	534,440.00	0.00	534,440.00	0.0%
308 Beginning Balances	534,440.00	0.00	534,440.00	0.0%

320 Licenses & Permits

322 10 04 21 Septic Inspection	0.00	0.00	0.00	0.0%
320 Licenses & Permits	0.00	0.00	0.00	0.0%

340 Charges For Services

343 50 00 00 Facility Charges-New Connection	32,000.00	0.00	32,000.00	0.0%
343 50 04 21 Facility Charge-Loan Repayment	24,368.00	0.00	24,368.00	0.0%
340 Charges For Services	56,368.00	0.00	56,368.00	0.0%

360 Misc Revenues

361 11 42 01 Investment Interest-	5,039.00	0.00	5,039.00	0.0%
360 Misc Revenues	5,039.00	0.00	5,039.00	0.0%

Fund Revenues:	595,847.00	0.00	595,847.00	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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594 Capital Expenditures

594 35 31 00 Admin - Office & Operating Supplies	0.00	0.00	0.00	0.0%
594 35 31 01 Design - Office & Operating Supplies	0.00	0.00	0.00	0.0%
594 35 31 02 ROW - Office & Operating Supplies	0.00	0.00	0.00	0.0%
594 35 31 03 WWTP - Office & Operating Supplies	0.00	0.00	0.00	0.0%
594 35 31 04 PP - Office & Operating Supplies	0.00	0.00	0.00	0.0%
594 35 41 00 Admin - Professional Services	0.00	0.00	0.00	0.0%
594 35 41 01 Design - Professional Services	0.00	0.00	0.00	0.0%
594 35 41 02 ROW - Professional Services	0.00	0.00	0.00	0.0%
594 35 41 03 WWTP - Professional Services	0.00	0.00	0.00	0.0%
594 35 41 04 PP - Professional Services	0.00	0.00	0.00	0.0%
594 35 47 05 Septic Abandonment - Pumping	0.00	0.00	0.00	0.0%
594 35 49 05 Septic Abandonment - Miscellaneous	0.00	0.00	0.00	0.0%
594 35 61 00 Admin - Land	160,000.00	0.00	160,000.00	0.0%
594 35 63 00 Admin - Salaries & Wages	0.00	0.00	0.00	0.0%
594 35 63 01 Admin - Personnel Benefits	0.00	0.00	0.00	0.0%
594 35 63 02 Capital Expenditures - Personnel Benefits	0.00	0.00	0.00	0.0%
594 35 63 04 PP Equipment Rental	0.00	0.00	0.00	0.0%
594 35 63 05 Septic Abandonment - Construction	0.00	0.00	0.00	0.0%
594 35 63 06 Septic Abandonment	0.00	0.00	0.00	0.0%
594 35 64 02 Equip ROW	0.00	0.00	0.00	0.0%
594 35 64 03 Equipment WWTP	0.00	0.00	0.00	0.0%
594 35 64 04 PP - Machinery & Equipment	0.00	0.00	0.00	0.0%
594 35 64 05 Septic Abandonment - Equipment	0.00	0.00	0.00	0.0%
594 35 65 00 Construction - Collection System	0.00	0.00	0.00	0.0%
594 35 65 02 ROW - Construction Of Fixed Assets	0.00	0.00	0.00	0.0%
594 35 65 03 WWTP - Construction Of Fixed Assets	0.00	0.00	0.00	0.0%
594 35 65 04 PP - Construction Of Fixed Assets	0.00	0.00	0.00	0.0%

2017 BUDGET POSITION

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421 Sewer Construction Fund

01/01/2017 To: 12/31/2017

Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures				
594 35 65 05 Septic Abandonment - City Permits	0.00	0.00	0.00	0.0%
594 50 45 00 Collection System Capital Expenses	35,000.00	0.00	35,000.00	0.0%
595 10 41 03 Professional Engineering Services	6,000.00	0.00	6,000.00	0.0%
594 Capital Expenditures	201,000.00	0.00	201,000.00	0.0%
597 Interfund Transfers				
597 04 01 00 Operating Transfer Out	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
999 Ending Balance				
508 04 21 00 Ending Balance	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	201,000.00	0.00	201,000.00	0.0%
Fund Excess/(Deficit):	394,847.00	0.00		

2017 BUDGET POSITION

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631 Municipal Court Trust Fund #631

01/01/2017 To: 12/31/2017

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 00 06 00 Beginning Balance	1.00	0.00	1.00	0.0%
308 Beginning Balances	1.00	0.00	1.00	0.0%
380 Non Revenues				
386 00 00 00 Receipts From Court	31,504.00	0.00	31,504.00	0.0%
380 Non Revenues	31,504.00	0.00	31,504.00	0.0%
Fund Revenues:	31,505.00	0.00	31,505.00	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
580 Non Expenditures				
586 00 00 03 Expenditures For TMC	31,504.00	0.00	31,504.00	0.0%
588 80 00 31 PY Correction - Court Account	0.00	0.00	0.00	0.0%
580 Non Expenditures	31,504.00	0.00	31,504.00	0.0%
999 Ending Balance				
508 06 31 00 Ending Balance	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	31,504.00	0.00	31,504.00	0.0%
Fund Excess/(Deficit):	1.00	0.00		

2017 BUDGET POSITION TOTALS

City Of Tenino
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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Government Fund #001	1,212,678.00	0.00	0.0%	1,174,082.29	0.00	0.0%
002 Quarry Pool Fund #002	37,638.00	0.00	0.0%	35,818.00	0.00	0.0%
101 City Street Fund #101	197,844.00	0.00	0.0%	132,676.00	0.00	0.0%
109 Contingency Fund #109	119,169.00	0.00	0.0%	0.00	0.00	0.0%
110 Community Development Fund 1	247.00	0.00	0.0%	27.28	0.00	0.0%
301 Energy Efficiency Grant	740.00	0.00	0.0%	0.00	0.00	0.0%
310 Municipal Capital Imp Fund 310	282,820.00	0.00	0.0%	137,975.00	0.00	0.0%
401 Water Fund	1,105,765.00	0.00	0.0%	238,080.50	0.00	0.0%
402 Stormwater Fund	50,395.00	0.00	0.0%	19,636.00	0.00	0.0%
403 Sewer Reserve Fund #403	211,382.00	0.00	0.0%	105,025.00	0.00	0.0%
410 Sewer Fund	1,054,993.15	0.00	0.0%	1,053,127.50	0.00	0.0%
420 Water Capital Imp Fund #420	669,935.00	0.00	0.0%	210,659.00	0.00	0.0%
421 Sewer Construction Fund	595,847.00	0.00	0.0%	201,000.00	0.00	0.0%
631 Municipal Court Trust Fund #631	31,505.00	0.00	0.0%	31,504.00	0.00	0.0%
	<u>5,570,958.15</u>	<u>0.00</u>	<u>0.0%</u>	<u>3,339,610.57</u>	<u>0.00</u>	<u>0.0%</u>

2017 SALARY SCHEDULE

Position	FTE	Step 1	Step 2	Step 3	Step 4	Step 5
Police Chief	1.00	\$4,214.00	\$4,425.00	\$4,646.00	\$4,878.00	\$5,122.00
Police Officer	3.00	\$18.73	\$20.14	\$21.65	\$23.27	\$24.43
Police Clerk	1.00	\$15.95	\$17.15	\$18.43	\$19.82	\$21.35
Public Works Director	1.00	\$4,214.00	\$4,425.00	\$4,646.00	\$4,878.00	\$5,122.00
Maintenance Worker	2.00	\$17.08	\$18.36	\$19.74	\$21.22	\$22.81
Seasonal Maintenance Helper	0.15	\$9.47	\$9.95	\$10.45	\$10.98	\$11.53
Sewer Operator Trainee I or II	1.00	\$17.08	\$18.36	\$19.74	\$21.22	\$22.81
Seasonal-Pool attend/Lifeguards	**	\$9.47	\$9.95	\$10.45	\$10.98	\$11.53
Clerk/Treasurer	1.00	\$4,214.00	\$4,425.00	\$4,646.00	\$4,878.00	\$5,122.00
Admin/Utility-- Court/Admin Clerk	2.00	\$15.55	\$16.59	\$17.84	\$19.18	\$20.61
Judge	0.10					\$750.00
Building Official	-					\$24.00
Total FTE	12.3					
*** Duty Differential of \$75.00/month for extra Police Officer Duties - Field Training Officer, Detective, Corporal						

Mayor	Elected	\$600.00 per month
Council members	Elected	\$25.00 per month plus \$25/meeting max 2 meetings/mo.

** During pool hours need 3-4 guards, gate attendant. Typically hours are 12:00 - 7:00 p.m.

CITY OF TENINO ORGANIZATION CHART 2017

